



TX 503 Austin/Travis County CoC FY25 NOFO project Local Application for New and Non-PSH Renewal Projects

General Instructions: Please submit your application in **one PDF document** with all attachments combined to NOFO@austinecho.org

Submission Deadline: The last date to submit your application is **Sunday 12/14/2025 at 5pm**. Late applications will not be accepted.

SECTION 1 — THRESHOLD REQUIREMENTS (Pass/Fail): *Not all items in this section need narrative; some are attachments. Please read the instructions for each item.*

1.1 Applicant Eligibility: Provide documentation showing your organization is an eligible applicant and proof of active SAM.gov registration. Attach your IRS determination letter, government charter (if applicable), and current/active SAM.gov registration.

2.1 Required Certifications: Attach HUD-2880, SF-424, SF-424B, assurances, and all required NOFO Section IV.A certifications.

3.1 Acceptable Past Performance (Renewals Only): Does your project have any unresolved HUD findings, overdue obligations, or PIPs? If yes, attach the latest monitoring letter and PIP or audit report. If no, attach your most recent HUD monitoring letter.

4.1 Project Expiration Date (Renewals Only): Provide the current HUD grant agreement start and end date. Expiration must fall between January–December 2026.

5.1 Coordinated Entry Participation: Does your agency commit to participating in CE according to CoC written standards?

6.1 Eligible Component Type: Select your project type:

TH / SSO-SS / SSO-SO / SSO-CE / HMIS / DV Bonus / YHDP *Note: New PSH is not eligible.*

7.1 Match Requirement: Identify your 25% match (cash, in-kind, or MOU). Attach match letters or MOUs in compliance with 24 CFR 578.73.

8.1 NOFO Alignment: Describe how your project aligns with FY25 NOFO priorities: treatment, recovery, safety, stability, economic mobility.

9.1 Affirmative Certifications: Confirm the required legal certifications:

- No racial preferences or discriminatory practices
- No drug injection or consumption sites



- No distribution of drug paraphernalia

SECTION 2 — ORGANIZATIONAL CAPACITY (20 Points): *Provide your narrative as an answer to each question, please see the Scoring Tool Navigational Guide for additional guidance.*

2.1 Previous Experience (0–5 points): Describe your federal/state grant experience and attach monitoring reports and APRs. Include funding sources, award amounts, years managed, and relevant performance outcomes.

2.2 Financial Management (0–5 points): Describe your agency's financial management level by providing evidence of strong financial management. Attach audits, financial statements, or agreements showing leveraged funds.

2.3 Staffing & Organizational Management (0–5 points): Describe your staffing structure and attach relevant documents such as an organizational chart, board roster, staffing plan, supervision plan, and any training/backfill plans.

2.4 Partnerships (0–5 points): Highlight any past or current collaboration with healthcare providers, crisis response teams, domestic violence programs, youth-serving agencies, workforce development organizations, and law enforcement. Describe how these partnerships have functioned in practice, such as coordinated case management, shared protocols, referrals, data sharing, or joint service delivery. To support this, attach documentation such as a memorandum of understanding (MOUs) or partnership agreements; letters of support or commitment; and descriptions of coordinated protocols or workflows.

SECTION 3 — PROJECT DESIGN (40 Points): *Provide your narrative as an answer to each question, please see the Scoring Tool Navigational Guide to understand the weighting of each question.*

3.1 Project Description & NOFO Alignment (0–10 points): Provide a narrative explaining how your project aligns with FY25 NOFO Objectives supported by data, performance outputs and outcomes from previous projects.

3.2 Target Population (0–5 points): Describe the target population and explain how it meets NOFO eligibility in reference to section III.G.10 of the NOFO.

3.3 Supportive Services Engagement Plan (0–10 points): Describe how participants will connect to and actively engaged in supportive services that promote treatment, recovery, stability, and self-sufficiency. Include participation expectations, engagement strategies, partnerships, service delivery, and monitoring.

3.4 Cost Effectiveness (0–5 points): Explain how the project demonstrates cost effectiveness per 2 CFR 200.404.

3.5 HMIS & Performance Management Plan (0–5 points): Describe your plan for HMIS data quality, performance tracking, and client feedback integration.



3.6 Mainstream Benefits (0–5 points): Describe how you will connect participants to mainstream benefits (SSI, SNAP, Medicaid, etc.). Include workflows, partners, and documented outcomes if any.

SECTION 4 — PERFORMANCE MEASUREMENT (20 Points): *Provide your narrative as an answer to each question, please see the Scoring Tool Navigational Guide to know about the scoring weighing. Also, make sure you answer the question that is applicable to your project type.*

4.1 Housing Retention (0–10 points):

Housing Renewal Projects Question: data that shows that less than 10% of clients return to homelessness in less than 12 months according to CoC performance metrics

New and Non-Housing Renewals Projects Question: Provide an evidence-based plan to support long-term housing retention and reduce return to homelessness. Include practices, monitoring, and alignment with NOFO priorities.

4.2 Employment and Income Growth (0–10 points):

Renewal Projects Question (Except SSO Renewal Projects) : Data showing at least 50% of participants increased their **employment** income.

New Projects Question: Present a clear strategy showing how participants will be supported in increasing **earned** income.

SSO Renewals: Present a clear strategy showing how participants will be supported in increasing **earned or unearned** income

SECTION 5 — COMPONENT-SPECIFIC QUESTIONS (20 Points): *Provide your narrative as an answer to each question, please see the Scoring Tool Navigational Guide for additional guidance. Also, make sure you answer the questions that are applicable to your project type.*

A. Transitional Housing (TH)

1. Supportive Service Design and Requirement:

- Describe the strategy to provide or partner with other organizations to provide 40 hours of eligible supportive services weekly to participants in obtaining or maintaining housing.
- Demonstrate how the project will require program participants to take part in supportive services (e.g. case management, employment training, substance use treatment, etc) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent).

2. Experience: explain experience administering transitional housing or projects that help participants exit to permanent housing within 24 months

3. Employment & Income Generation: Describe how your project plans to achieve the percentage of at least 50% of participants exit with income within 24 months. What resources/partnerships do you have or will have to support this outcome?



4. **Exit to Permanent Housing:** Describe how your project plans to achieve the percentage of at least 50% of participants exiting permanent housing within 24 months. What resources/partnerships do you have or will have to support this outcome?
-

B. SSO – Standalone

1. **Annual Needs Assessment Planning:** Describe the project's assessment module and data collection. Also, describe the specific target population served by the project (e.g., youth, DV survivors, chronically homeless, families).
 2. **Connection to Permanent Housing:** Explain the service pathways the project uses to connect participants to permanent housing options.
 3. **Service Delivery Plan, Timeline and Staffing:** Describe case management staffing ratios, and realistic project outcomes.
-

C. SSO – Street Outreach

1. **Outreach Coverage and System Integration:**
 - What is the program's contribution to the system measures? What gaps do they fill?
 - Describe the geographic areas covered by street outreach and how coverage ensures contact with unsheltered people across the CoC.
 - Describe how the project addresses barriers to engagement (language, mobility, distrust of systems, behavioral health).
 2. **Partnerships with Law Enforcement and First Responders Collaboration:** Does the agency have a history of partnering with first responders and law enforcement to engage people living in places not meant for human habitation to access emergency shelter, treatment programs, reunification with family, transitional housing or independent living? What are the new strategies to emphasize this collaboration in implementing this project.
 3. **Supportive Services Engagement Strategy:** Describe how the proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.
 4. **Experience:** Describe how your agency has experience providing outreach services consistent with the activity description at 24 CFR 578.53(e)(13) and has demonstrated effectiveness at helping people successfully exit from places not meant for human habitation to emergency shelter, treatment programs, transitional housing or permanent housing.
-

D. SSO – Coordinated Entry

1. **Coordinated Entry Accessibility:** Demonstrate how your CE project contributes to meeting the following objective: Coordinated Entry system is easily available and reachable for all people within the CoC's geographic area who are seeking homelessness assistance. The system must also be accessible for people with disabilities within the CoC's geographic area.



2. **Reaching Highest-Need Households:** Describe the project strategy for advertising that is designed specifically to reach households experiencing homelessness with the highest needs.
3. **Standardized Assessment Use:** Describe how the project uses the CoC Board (Leadership Council) adopted standard assessment process
4. **Housing Linkage Process:** Describe how the project will ensure that program participants are directed to appropriate housing and services that fit their needs.

E. DV Bonus Projects

1. **VAWA Compliance & Confidentiality Protocols:** Does the project exclusively serve individuals and families who are fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking as defined under 24 CFR 578.3 and the McKinney-Vento Act?
Describe how the project ensures safety planning and confidentiality protocols in accordance with VAWA requirements.
Does the project have written policies and procedures describing the survivor-centered intake and assessment process?
2. **Trauma-Informed, Survivor-Centered Services:** Describe how the project incorporates trauma-informed, survivor-centered practices in all aspects of program design.
Describe how the project will provide or connect participants to PH services?
3. **Projected Survivor Outcomes & CE Integration:** Describe how the project will increase housing stability and reduce returns to homelessness among DV survivors.
Does the project participate in the CoC's Coordinated Entry (CE) process using a survivor-specific CE access point or CE-alternative process approved for DV providers?
Describe how the project coordinates with victim service providers, law enforcement, healthcare, and shelter programs
4. **Safety Planning & Confidential Environment:** Explain how your program protects participant identities, secures client information, maintains confidential locations, and implements trauma-informed safety planning throughout service delivery. Attach related policies or procedures if available.