Performance Monitoring Committee Meeting Minutes

Duration: 2-3:30pm

Date: 7/29/25

Meeting Place: VIRTUAL MEETINGS

Meeting ID:

https://us02web.zoom.us/j/85158063485?pwd=Ei7bBnlcaYHKM41HbFfu5nFdE3YyAE.1

	Committee Voting Members						
P	Candace McGary	A	Zoe Steensma	A	Lindsay Kocen		
P	Gary Pollack	P	Robert Kingham	P	Preston Petty		
P	Gaby Libretti	P	Meagan Biscamp (ECHO)				
P	Kayla Grissett	P	Dylan Shubitz (LC)				
A	Nirav Shah	A	Whitney Callari				
	Committee Chairs						
P	Rachel Schuyler (Co-Chair)						
P	Cryss Murray (Co-Chair)						
	Guest Attendees						
P	Andrew Willard						
P	Toby Nunley						
P	Jacob Emerson						
	ECHO (CoC Lead)						
P	Perla Carranza	P	Jordan Hulin				

P = Present
A = Absent

AGENDA	PRESENTER	DISCUSSION	ACTION ITEMS
2:05pm: Welcome	**Cryss**		
2:10pm – Leadership Council July Meeting	**Dylan (LC rep)**	• Presentation from Andi Brauer – Homeless Advocacy Project, announced some policy priorities, what they're advocating for at the city and state level • Danica (ECHO) presentation – shared policy brief • Workforce Development written standards: instruct workforce employment programs connected to serving people experiencing homelessness and provide framework, standards had comments from leadership council but will get back to it in August • Leadership Council executive session on July 21, they have a seat to fill right now, in process of reviewing non-HUD provider seat, announcing them in the September public meeting	- *Add link to policy priority document; https://drive.google.com/file/d/1xC-sfulMmZQaFikY98hRC2roZG6iSfHa/view* - *Policy Brief Recommendations: https://drive.google.com/file/d/13DnISY-MTExe0B49tMukPvh3EwirTgT_/view* -
2:20pm – CE Workgroup Updates	**Andrew**	• The memo's intent is to create a policy that everyone that wants RRH will be referred to RRH Taking on 3 priorities: 1. creating shared terms resource that members worked on 2. Started working on FAQ for questions coming up 3. Jordan started project to receive feedback from clients that interact with our HRS (CE provider survey and focus groups with CE participants) - ECHO leading this effort and will share feedback with the CE workgroup	
2:30pm – New Dynamic Prioritization Workgroup Updates	**Jordan**	• Discussing what's next for RRH prioritization workgroup • Met for the first time on June • Confusion on scope of work for group • Data analysis for successful rapid exits focus – needed • Data analysis to later inform prioritization discussion • Recommendation is for RRH prioritization work to occur in the CE workgroup • RRH Prioritization workgroup is requesting that CE workgroup continue work **Jordan sending out email communication to RRH prioritization workgroup to discuss scope alignment of the work and moving it back over to CE** • Jordan submitted HUD question to see if someone is not appropriate for referral if they can be prioritized	**Motion for work to be reabsorbed into CE workgroup - approved** **For next time, follow up with Jordan on AAQ submitted to HUD**

2:40pm – Vendor Transition Updates	**Whitney**	• Final WellSky date – August 21 • Blackout period begins August 22 • Go live date for Clarity – September 2 • Paper documents have already been sent out to help support information gathering during the black out period (HUD data required data elements) • After go live date folks will have access to Clarity (no access to community services) • Trainings start August 14 (registration links sent out) • Working on confirming another space to host more trainings • Questions about trainings: submit helpdesk ticket • Trainings also offered at smaller capacity after the go live date • During blackout period when folks collect paper data, it needs to be entered into Clarity • Procedures say that data needs to be entered within 5 business days – there will be leniency during the beginning of the transition (scorecards)	
2:50pm – PIP Threshold Presentation	**Rachel**	• Thresholds 2 & 3 are remaining the same • Question raised asking if scorecards are accurate • Question if scripts will translate to new HMIS? - New system will have access to same exports so Whitney feels confident about exports with Bitfocus • Whitney and Joseph did some troubleshooting with scripts and exports to ensure they would work • Rachel asking how we gather client feedback: Meagan answers that each quarter agencies submit these surveys for bonus points • If average of 4 quarters (including present one) is lower than 65% then this will trigger PIP	Add presentation to ECHO website
3pm – Announcements/share out			
3:30pm	**Adjourn**		

Actions taken by [Performance Monitoring Committee] during the meeting on [7/31/25]

I. **Approved PIP threshold: Projects scoring below the minimum performance standards on the Quarterly Performance Scorecard will be selected. Projects that have an average of 65% or lower on the previous 4 quarters (including the current quarter) will indicate an underperforming program therefore prompting a PIP.**

Opening Statement: This committee works to ensure that diverse voices are included as facilitators, attendees, and guests in our meetings. We have a zero-tolerance policy for any form of discrimination or abusive behavior. We are committed to ensuring that all meetings are safe and respectful for all participants.