Performance Monitoring Committee Meeting Minutes

Duration: 2-3:30pm

Date: 8/28/25

Meeting Place: VIRTUAL MEETINGS
Meeting ID:
https://us02web.zoom.us/j/85158063485?pwd=Ei
7bBnlcaYHKM41HbFfu5nFdE3YyAE.1

	Committee Voting Members						
P = Present	P	Candace McGary	A	Zoe Steensma	A	Lindsay Kocen	
A = Absent	A	Gary Pollack	A	Robert Kingham	P	Preston Petty	
	P	Gaby Libretti	A	Meagan Biscamp (ECHO)			
	A	Kayla Grissett	P	Dylan Shubitz (LC)			
	P	Nirav Shah	P	Whitney Callari			
Committee Chairs							
	P	Rachel Schuyler (Co-Chair)					
	P	Cryss Murray (Co-Chair)					
Guest Attendees							
	P	Linda Jackson					
	P	Toby Nunley					
	P	Micaela Villegas					
ECHO (CoC Lead)							
	P	Perla Carranza					

AGENDA	PRESENTER	DISCUSSION	ACTION ITEMS
2:05pm: Welcome	**Cryss**		
2:10pm – Leadership Council August Meeting	**Dylan (LC rep)**	- Updates on HMIS vendor transition - Updates on state of SOAR (method of SSI/disability benefits application for unhoused people) Federal gov will not be supporting training moving forward - Folks can submit applications through same method but **new** people interested in getting trained can't do it through SAMSHA - ECHO has strong interest in taking over training for local area, nothing set in stone - SAMSHA offered reviews of real applications – huge issue for folks that don't have SOAR specialist - NOFO process – 2025 CoC could drop as soon as this week - ECHO springing into action to set local policies for local competition - Leadership Council had retreat in August, reviewing governance documents - LC approved written standards for workforce development programs, published soon - Anticipate funder interested in workforce development programs in our community – we will see what happens now that work has been stood up - LC found someone to fill non HUD funded provider seat – will be announced at September public meeting, ED of FrontSteps	
2:15pm – HUD Question Update	**Perla**	No updates to the AAQ and I will send out the response I get if/when I receive it if it's before the next PMC mtg	
2:20pm – Vendor Transition Updates	**Perla**	(info given on 8/26) - The data is migrating over smoothly - Hundreds of thousands of records coming into the live site - Brandi will be offering a regular cadence of trainings to smaller groups after the go-live date - Sign-ups will be done through our website. More info to come - The curriculum for the manager seat (agency admin in Community Services) training is being developed, and those training dates will be announced	

		• We plan to have a few more reports built out in Looker (the training tool replacing Business Objects) before offering the training. • As of 8/26 we will have trained over **500 users**	
2:30pm – CE Workgroup Updates	**Rachel**	• The CE Workgroup has been working closely to support ECHO's CE feedback survey, as required by Notice CPD 17-01. We are looking forward to the results! • The CE Workgroup has been discussing with ECHO staff how to best support the retraining of community CA staff to ensure updated CAs are able to be completed quickly. • A task group of CE Workgroup members is working to incorporate feedback from NAEH on our locally created CE Definitions and Terms document. Task-group members are expected to present the final document at the next CE Workgroup. • Workgroup members met with Joseph of ECHO's Research and Evaluation team to design an appropriate data request to complete the RRH Criteria Expansion project. We will be hearing the project plan proposal from Joseph at our next meeting, with the data hopefully being available for analysis in December of this year. • *Leadership Council Dylan rep speaks – RRH prioritization work needs to be prioritized– can't wait 3 months to receive pieces of data – put work somewhere else? Group needs to work on method to screen people back in* • *Gaby speaking on behalf of workgroup: new folks joined that needed background on changes that were made, very important* • *Group has been looking at data that can inform next decisions, doesn't think it would be right without any data to move forward* • Preston asking: is there a target/next step proposal for the CE workgroup? Spoke to what he's seen at Lifeworks: all referrals for Sept/Oct need to be made and 10 families with kids need to be 'skipped over' because of the new rapid criteria adding sense of urgency/real effect of the work • Gaby explaining that feedback is very important, it's clear on who isn't being referred right now • Who should be 'automatically referred' if they aren't ever going to be referred	

		- Candace mentions timeframe/data pull and answering questions: how do we find that data? Back and forth between groups – scheduling everyone in the space - Preston mentioning collaborating to help support this conversation - Gaby asks for feedback on referral pulls for the CE workgroup – Dylan responds to what he understands, will reach out to Nina/Janelle to see what it looks like for that population	
2:45pm – Scorecard Conversation/Vote-HMIS Exit Dates	**Preston**		Moving conversation to September committee meeting
3:15pm – PMC Meetings through end of year	**Perla**		Moving conversation to September committee meeting
3:30pm	**Adjourn**		

Actions taken by [Performance Monitoring Committee] during the meeting on [8/28/25]
I.

Opening Statement: This committee works to ensure that diverse voices are included as facilitators, attendees, and guests in our meetings. We have a zero-tolerance policy for any form of discrimination or abusive behavior. We are committed to ensuring that all meetings are safe and respectful for all participants.

Should Multiple Negative Exits Be Counted?

October 2023		December 2024		March 2024		August 2024		December 2024
• Quarterly Performance Scorecard Lookback Window Start Date	➡	• Client Moves in to Housing	➡	• Client loses housing and exits program to a homeless destination • Client re-enrolls per HMIS P&P	➡	• Client Exits Program to an institutional setting or loses contact with provider	➡	• Quarterly Performance Scorecard Lookback Window End Date

This results in technically 2 exits, in this case both negative.
Should the provider have 2 negative exits added to their proportion for this quarter?