

# TX-503 Austin/Travis County CoC

## New/Bonus/Expansion/Transition Project Scoring Guide

### FY22 Continuum of Care NOFO Competition

The application materials are worth 100% of the overall score of 100 points. If applicable, community ranking priorities, cost effectiveness and prior CoC performance, will be considered in the final ranking in addition to the scoring.

New Project Application: Total Score Summary	
Local Application	MAXIMUM POINTS: 40
<i>e-snaps</i> Application	MAXIMUM POINTS: 60
<b>MAXIMUM TOTAL: 100 points</b>	

### Local Application

MAXIMUM POINTS	SCORING SECTION
<b>1. <i>e-snaps</i> Application</b>	
P/F	1.1 <i>e-snaps</i> application attached
P/F	1.2 <i>e-snaps</i> application completed
<b>2. Local Funding Priorities</b>	
10	2.1 Meets local funding priorities
<b>3. Proposed Project</b>	
4	3.1 Project Description
5	3.2 Performance Evaluation
<b>4. CoC Program Policies &amp; Standards</b>	
P/F	4.1 CoC Program Expectations
3	4.2 Housing First
5	4.3 Representation at Agency and Board of Directors
5	4.4 Addressing Racial and Ethnic Disparities
3	4.5 Severity of Barriers
5	4.6 Project Staffing Plan
<b>40</b>	<b>TOTAL SCORE</b>

## *e-snaps* Application

MAXIMUM POINTS	SCORING SECTION
<b>2B Experience of Applicant: 15 POINTS</b>	
5	1. Experience utilizing funds
5	2. Experience leveraging funds
5	3. Organization and management structure
P/F	4. Unresolved monitoring or audit findings
<b>3B Project Description: 15 POINTS</b>	
10	1. Narrative – clarity and consistency
5	2. Project milestones
P/F	3. Coordinated Entry participation
N/A	4. Specific population
N/A	5. Rapid housing placement
P/F	6. Housing First
P/F	7. Termination
P/F	8. Housing First
<b>Service Design Expansion Project: NOT SCORED</b>	
N/A	Ensure all items are completed
<b>Supportive Services: 20 POINTS</b>	
P/F	Compliance with education services
10	Project milestones
10	Employment & income assistance
P/F	Supportive services chart – consistency and accuracy
P/F	Transportation assistance
P/F	Ensure mainstream benefits are received
P/F	Access to SSI/SSDI
N/A	Staff w/SOAR training last 24 months
	4A, 5A, 5B need to be completed but will not be scd
<b>Participants</b>	
	Not scored
<b>Budget: 10 POINTS</b>	
10	1. FY22 budget worksheet
N/A	2. Government/other funding
P/F	3. Match
<b>60</b>	<b>TOTAL SCORE</b>

# Local Application Question and Scoring Criteria

1. e-snaps Application	
<p style="text-align: center;"><b>1.1 e-snaps Application Attached</b></p> <p><i>Copy of e-snaps application for the proposed project is attached in Google Forms or submitted via email.</i></p> <p><b>Required Attachment:</b></p> <ul style="list-style-type: none"> <li>• e-snaps application</li> </ul>	<p><b>PASS</b> – Copy of e-snaps application for the proposed project is attached in Google Forms or sent via email.</p> <p><b>FAIL</b> – No attachment is included in Google Forms or via email by application deadline.</p>
<p style="text-align: center;"><b>1.2 e-snaps Application Complete</b></p> <p><i>e-snaps application is complete with all required items.</i></p>	<p><b>PASS</b> – e-snaps application is complete.</p> <p><b>PASS W/ FINDINGS</b> – Provides description of cause and or there is some concern that the project application is not complete and needs revisions before submitting.</p> <p><b>FAIL</b> – Information provided confirms that project is <u>not</u> eligible and/or will <u>not</u> be accepted by HUD due to missing or inaccurate information in e-snaps application.</p>
2. Local Funding Priorities	
<p style="text-align: center;"><b>2.1 Meets Local Funding Priorities</b></p> <p><i>Please review the Austin/Travis County CoC Local Funding Priorities to ensure the proposed project meets the needs identified by our community. Applications for any New/Bonus funds for the FY 2022 Continuum of Care NOFO must follow locally established funding priorities approved by the CoC Board, HRS Leadership Council.</i></p> <p><b>Eligible Components/Intervention Types:</b></p> <ul style="list-style-type: none"> <li>• Permanent Supportive Housing</li> </ul>	<p><b>10 points</b> – Applicant has selected <u>both</u> a priority component type and a population listed in the Community Funding Priorities. Response is consistent with e-snaps application responses in Project Narrative and question</p>

<ul style="list-style-type: none"> <li>• <i>Rapid Rehousing</i></li> <li>• <i>HMIS and Coordinated Entry</i></li> </ul> <p><b>Populations:</b></p> <ul style="list-style-type: none"> <li>• <i>Projects with no subpopulation targeting (projects serving HUDs Category 1 or Category 4 Homelessness Status) beyond those required in the NOFO.</i></li> </ul> <p><i>Describe how the proposed project will meet the needs of our community funding priorities.</i></p> <p><b>Scoring Criteria:</b></p> <ul style="list-style-type: none"> <li>• Proposed project is either: PSH, RRH, HMIS, or CE</li> <li>• Proposed project does not have any subpopulation targeting</li> </ul>	<p>3B.3 (subpopulation focus).</p> <p><b>0 points</b> – Applicant has <u>not</u> selected <u>both</u> a priority component type and a population listed in the Community Funding Priorities; <i>or</i> response is consistent with <i>e-snaps</i> application responses in Project Narrative and question 3B.3 (subpopulation focus).</p>
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**3. Proposed Project**

<p style="text-align: center;"><b>3.1 Project Description</b></p> <p><i>The description must be consistent with other parts of this application and identify:</i></p> <ul style="list-style-type: none"> <li>• <i>The target population including the total number of clients (single adults and/or families with children) to be served when the project is at full capacity.</i></li> <li>• <i>Number and type of units (e.g., scattered site or single site)</i></li> <li>• <i>The specific services that will be provided and outreach methods to be used to serve the long-term homeless population</i></li> <li>• <i>Projected outcomes</i></li> <li>• <i>Coordination with partners</i></li> <li>• <i>Project timeline – when units will be developed or leased-up</i></li> </ul>	<p><b>4 points</b> – All sections of the question have been fully answered <i>and</i> proposed project description aligns with Community Funding Priorities.</p> <p><b>3 points</b> – All sections of the question have been fully answered <i>and</i> the proposed project description somewhat aligns with Community Funding Priorities.</p> <p><b>2 points</b> – All sections of the question have been fully answered <i>and</i> the proposed project description does not align with Community Funding Priorities.</p> <p><b>1 point</b> – Most of the sections of the question have been fully answered <i>and</i> the</p>
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	<p>proposed project description does not align with Community Funding Priorities.</p> <p><b>0 points</b> – Incomplete answer.</p>
<p style="text-align: center;"><b>3.1 Performance Evaluation</b></p> <p><i>Please describe how your organization uses data to determine performance, make decisions, and track spending. Describe how you will use data to implement a system of performance evaluation.</i></p> <p><b>Scoring Criteria:</b></p> <ul style="list-style-type: none"> <li>• Different types of data collection are described (e.g., project performance, client feedback, employee evaluations, third-party evaluations, continuous quality improvement (CQI), etc.)</li> <li>• Clear description of data-informed performance evaluation including outcome metrics for proposed projects</li> <li>• Client feedback is specifically mentioned as a mechanism for performance evaluation and decision-making</li> <li>• Data is used to ensure cost-effectiveness of program spending</li> </ul>	<p><b>5 points</b> – All criteria clearly described with examples</p> <p><b>4 points</b> – Applicant utilizes multiple types of data <i>including</i> client feedback to inform performance evaluation and to track spending; <i>and</i> client feedback is <b>not</b> specifically mentioned as a mechanism for decision-making.</p> <p><b>3 points</b> – Applicant utilizes multiple types of data to inform performance evaluation, make decisions, and track spending <i>and</i> does <b>not</b> collect client feedback as part of data collection.</p> <p><b>2 points</b> – Applicant utilizes one type of data to inform performance evaluation, make decisions, and track spending <i>and</i> does <b>not</b> collect client feedback as part of data collection.</p> <p><b>1 point</b> – Applicant does <b>not</b> currently</p>

	<p>collect data to inform performance evaluation, make decisions, and track spending; <i>and</i> applicant has a clear plan for collecting and utilizing data.</p> <p><b>0 points</b> – Applicant does <b>not</b> currently collect data to inform performance evaluation, make decisions, and track spending; <i>and</i> applicant does <b>not</b> have a clear plan for collecting and utilizing data.</p>
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**4. CoC Policies and Standards**

<p style="text-align: center;"><b>4.1 CoC Program Expectations</b></p> <p><i>Please review and complete the CoC Program Expectations form.</i></p> <p><b>Required Attachments:</b></p> <ul style="list-style-type: none"> <li>Completed CoC Expectations Form</li> </ul> <p><b>Scoring Criteria:</b></p> <ul style="list-style-type: none"> <li>Project has completed the CoC Program Expectations document with all items indicating that HUD requirements and CoC expectations will be met and established by the time the grant agreement is signed</li> </ul>	<p><b>PASS</b> – Meets criteria.</p> <p><b>FAIL</b> – Information provided CONFIRMS that project is not eligible and/or will not be accepted by HUD due to several missing or inaccurate information in e-snaps application.</p>
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<p style="text-align: center;"><b>4.2 Housing First</b></p> <p><i>Please describe how the practice of Housing First is implemented at your agency.</i></p> <p><b>Scoring Criteria:</b></p> <p>See the <a href="#">TX-503 Austin/Travis County Written Standards for Program Delivery</a> for a detailed description of how Housing First practice can be applied to each step of service delivery.</p> <p>The Austin/Travis County CoC has adopted the Housing First approach throughout our system. Services are targeted and prioritized for the most vulnerable people in our community and are offered without conditions. Within the Housing First model, barriers</p>	<p><b>3 points</b> – Agency implements all elements of Housing First as described in the TX-503 Austin/Travis County Written Standards for Program Delivery, including centering participant choice and providing culturally responsive services.</p> <p><b>2 points</b> – Agency</p>
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<p>to accessing and maintaining housing and services are reduced or eliminated to ensure those who need the resources most have access to them. Housing First is a homeless services approach that prioritizes providing permanent housing to people experiencing homelessness, thus ending their homelessness, and serving as a platform from which they can pursue personal goals and improve their quality of life. This approach aims to eliminate the system barriers that prevent people from accessing their right to housing. Housing First can be contrasted with older models, like Housing Ready, that focus on addressing other issues (e.g., substance abuse, increasing income) prior to placing a person in housing. Additionally, Housing First is based on the idea that participant choice is valuable in housing selection and supportive service participation, and that exercising the right to choose will likely make a client more successful in remaining housed and improving their quality of life. Services should be culturally appropriate. Personal barriers, such as non-adherence to a medication regimen or substance abuse, are addressed using collaborative approaches, like motivational interviewing.</p>	<p>implements some elements of Housing First as described in the TX-503 Austin/Travis County Written Standards for Program Delivery.</p> <p><b>1 point</b> – Agency does not implement Housing First <i>and</i> has a clear plan to implement Housing First.</p> <p><b>0 points</b> – Agency does not implement Housing First and does not provide a clear plan to implement Housing First.</p>
<p style="text-align: center;"><b>4.3 Representation at Agency &amp; Board of Directors</b></p> <p><i>73% of the population experiencing homelessness in Austin/Travis County identifies as non-white (Asian, Black, Native/Indigenous, Pacific Islander, Hispanic/Latino, two or more races). What percentage of the applicant organization’s staff identifies as non-white? What percentage of the applicant organization’s board of directors identifies as non-white? What percentage of the applicant organization’s leadership (senior managers, directors/administrators, VP’s, Executives/C-Suite) identify as non-white?</i></p> <p><b>Required Attachments:</b></p> <ul style="list-style-type: none"> <li>• Agency Org Chart including Board Members</li> <li>• Optional additional materials</li> </ul>	<p><b>5 points</b> – At least 73% of agency staff <i>and</i> agency leadership <i>and</i> the board of directors identify as non-white.</p> <p><b>4 points</b> – At least 73% of agency staff identify as non-white <i>and</i> at least 50% of agency leadership identify as non-white <i>and</i> at least 50% of members of the board of directors identify as non-white, but the number of agency leadership and board members who identify as non-white falls below 73%.</p> <p><b>3 points</b> – Between 50% and 72.9% of agency staff identify as non-white <i>and</i></p>

	<p>between 50% and 72.9% of agency leadership identify as non-white <i>and</i> between 50% and 72.9% of members of the board of directors identify as non-white.</p> <p><b>2 points</b> – Between 50% and 72.9% of agency staff identify as non-white <i>and</i> multiple people in agency leadership <i>and</i> multiple members of the board of directors identify as non-white.</p> <p><b>1 point</b> – Multiple staff members identify as non-white <i>and</i> multiple members of agency leadership <i>or</i> multiple members of the board of directors identify as non-white.</p> <p><i>(Note: appropriate attachments backing up the answer provided are required for an agency to receive any score above a zero).</i></p> <p><b>0 points</b> – No criteria are met</p>
<p><b>4.4 Addressing Racial &amp; Ethnic Disparities</b>  <i>Describe how your agency demonstrates efforts to identify and reduce racial and ethnic disparities within your agency.</i></p> <p><b>Scoring Criteria:</b></p>	<p><b>5 points</b> – Agency clearly demonstrates significant efforts to identify and reduce racial and ethnic disparities among</p>



- Clear and effective planning process, including goals, key people, collaborators, and their roles
- Evaluation process in place to determine effectiveness of strategies at addressing racial and ethnic disparities
- Timeline is mentioned as a planning/implementation tool

clients served, agency practices, hiring and retention, and program outcomes; *and* description includes timeline *and* evaluation strategies.

**4 points** - Agency clearly demonstrates significant efforts to identify and reduce racial and ethnic disparities among their clients; agency practices, hiring and retention, and program outcomes; *and* description includes timeline *or* evaluation strategies.

**3 points** – Agency demonstrates some efforts to identify and reduce racial and ethnic disparities among their clients; agency practices, hiring and retention, and program outcomes; *and* description does not include timeline *and* does not include evaluation strategies.

**2 points** – Agency demonstrates minimal efforts to identify and reduce racial and ethnic disparities among their clients, agency practices, hiring and retention, and/or program outcomes; *and* has a plan to increase efforts.

	<p><b>1 point</b> - Agency demonstrates minimal efforts to identify and reduce racial and ethnic disparities among their clients, agency practices, hiring and retention, and/or program outcomes.</p> <p><b>0 points</b> – Agency demonstrates no efforts.</p>
<p style="text-align: center;"><b>4.5 Severity of Barriers</b></p> <p><i>The table below outlines the types of severe barriers experienced by households enrolled in current projects by component type. What services, policies, and practices will your agency have in place to support program participants with severe barriers in quickly attaining and maintaining housing?</i></p> <p>PH – PSH:</p> <ul style="list-style-type: none"> <li>• Reported Abuse or Trauma: 100%</li> <li>• Reported Criminal History: 93%</li> <li>• No Income at Entry: 14%</li> <li>• Substance Use: 95%</li> <li>• Chronic Homelessness: 90%</li> <li>• Households Reported Additional Barriers: 100%</li> </ul> <p>PH – RRH*:</p> <ul style="list-style-type: none"> <li>• Reported Abuse or Trauma: 90%</li> <li>• Reported Criminal History: 75%</li> <li>• No Income at Entry: 67%</li> <li>• Substance Use: 38%</li> <li>• Chronic Homelessness: 52%</li> <li>• Households Reported Additional Barriers: 99%</li> </ul> <p>TH*:</p> <ul style="list-style-type: none"> <li>• Reported Abuse or Trauma: 89%</li> <li>• Reported Criminal History: 80%</li> <li>• No Income at Entry: 68%</li> <li>• Substance Use: 43%</li> <li>• Chronic Homelessness:</li> <li>• Households Reported Additional Barriers:</li> </ul> <p><i>*Due to VAWA Regulations and to ensure client confidentiality and to maintain household safety, projects serving only households fleeing domestic violence are excluded from this analysis and will receive full points for this question.</i></p>	<p><b>3 points</b> – The project has the necessary services, partnerships, policies, or practices currently in place to support participants with severe housing barriers.</p> <p><b>2 points</b> – The project has some services, partnerships, policies, or practices currently in place to support participants with severe housing barriers; <i>and</i> has a clear plan for having the necessary services, partnerships, policies, or practices in place if awarded.</p> <p><b>1 point</b> – The project, if awarded, will have the necessary services, partnerships, policies, or practices to support participants with severe housing barriers.</p> <p><b>0 points</b> – The project, if awarded,</p>

	<p>will not have the necessary services, partnerships, policies, or practices to support participants with severe housing barriers.</p>
<p style="text-align: center;"><b>4.5 Project Staffing Plan</b></p> <p><i>Provide an overview of the staffing plan using the attached Project Staffing Plan. This information should match project details provided throughout the application, including information listed in e-snaps.</i></p> <p><b>Scoring Criteria:</b></p> <ul style="list-style-type: none"> <li>• Roles and relevant experience of working team members are clearly outlined.</li> <li>• Staffing plan includes peer support specialists or other dedicated staff to provide peer mentorship/coaching/support.</li> <li>• Proposed project team is diverse and includes a variety of relevant expertise that will benefit the proposed project.</li> <li>• Proposed team indicates a sufficient quantity of staff and diversity of staff specializations to operate a component efficiently.</li> </ul>	<p><b>5 points</b> – Meets all criteria.</p> <p><b>4 points</b> – Meets ¾ of criteria, <i>including</i> peer support roles.</p> <p><b>3 points</b> – Meets ¾ of criteria, <i>not</i> including peer support roles.</p> <p><b>2 points</b> – Meets 50% of criteria, <i>or</i> partially meets all criteria.</p> <p><b>1 point</b> – Roles and relevant experience of working team members are clearly outlined; no other criteria met.</p> <p><b>0 points</b> – Does not meet criteria.</p>