



# Performance Monitoring Committee Meeting Minutes

**Duration:** 2-3:30pm

**Date:** 2/27/25

**Meeting Place:** VIRTUAL MEETINGS

Meeting ID:

<https://us02web.zoom.us/j/86412245649?pwd=6VQkEjnp08LwXnPIM2N13GY6j1bPpj.1>

P = Present  
A = Absent

Committee Voting Members							
P	Candace McGary	A	Zoe Steensma	P	Lindsay Kocen		
P	Gary Pollack	P	Robert Kingham				
P	Gaby Libretti	P	Meagan Biscamp (ECHO)				
P	Kayla Grissett	P	Dylan Shubitz (LC)				
P	Nirav Shah	A	Whitney Callari				
Committee Chairs							
P	Rachel Schuyler (Co-Chair)						
P	Cryss Murray (Co-Chair)						
Guest Attendees							
P	Andrew Willard	P	Joshua Taylor	P	Vedia Sherman (SAFE)		
P	Claudia Thompson	P	Kelli Garrett	P	Veronica Villareal		
P	Diana Garcia (SAFE)	P	Micaela Villegas (Lifeworks)	P	"Feather"		
ECHO (CoC Lead)							
P	Perla Carranza	P	Whitney Bright				
P	Alesandra Dominguez						
P	Dominique Peavey						
P	Joseph Montano						
P	Nina Gutierrez						

AGENDA	PRESENTER	DISCUSSION	ACTION ITEMS
<p><b>2pm: Welcome and Introductions</b></p>	<p><b>Cryss</b></p>		
<p><b>2:10pm – Scorecard update</b></p>	<p><b>Joseph</b></p>	<ul style="list-style-type: none"> <li>• Please see attached presentation for slides.</li> <li>• A few errors fixed</li> <li>• For future discussion: PSH &amp; RRH referral to move-in time (does not account for variance or extreme cases)</li> <li>• PSH retention &amp; positive exists, RRH enrollment to move-in rate (moved up threshold up to 100% as code originally matched threshold specifications and would not produce a value for extremely poor cases)</li> <li>• Comment: Early version of scorecard there was visual mapping,</li> <li>• Consultant support has been hired</li> </ul>	<p><b>Joseph to create memo to send out and walk through pieces and gather PMC feedback</b></p> <ul style="list-style-type: none"> <li>• <b>March 17 – Release updated version of Q1 2025 scorecard,</b></li> <li>• <b>March 31, release official versions of 2024 scorecards, Q1 2025,</b></li> <li>• <b>April 30, release official version of Q2 2025 scorecards</b></li> </ul>
<p><b>2:25pm – New Vendor Update</b></p>	<p><b>Whitney</b></p>	<ul style="list-style-type: none"> <li>• Bitfocus onboarding plan – System called Clarity</li> <li>• Still negotiating, hoping to finalize by March 6, 2025</li> <li>• Ongoing training provided, complete training</li> <li>• System configuration (months 2-5)</li> <li>• HUD data migration (months 3-6)</li> <li>• Go live! Month 6, blackout period, migration testing (Sept 1)</li> <li>• Custom data migration (month 7+), planning, data cleanup decisions</li> <li>• Question: how are we dealing with the black out period? Whitney mentions paper forms, each provider responsible for paper copies</li> <li>• Comment/Sunrise worried that data will get lost in the migration, asking if agencies should archive? Whitney mentions all data will be received by ECHO (hard data), mentions that folks have lost data during migration, fair concern – Bitfocus has migrated a lot of data over from WellSky in the past so Whitney has a high confidence in them when it comes to this</li> <li>• Question: Is there an estimated go live date? Sept 1</li> </ul>	

2:40pm – PIP workgroup updates	Perla	<ul style="list-style-type: none"> <li>• We are doing a final round of updates and discussion within the group via email</li> <li>• Giving until end of next week (March 7) to have a conversation about a final point that was raised</li> <li>• Hoping to present at the March PMC meeting</li> </ul>	
2:45pm – Coordinated Entry Workgroup Presentation	Andrew	<ul style="list-style-type: none"> <li>• RRH prioritization, reviewed memo – data used, methodologies, how the workgroup voted, additional recommendations for Coordinated Entry</li> <li>• System priorities and strategic concerns</li> <li>• RRH Reevaluation goals – hopes for the project to support participants with resources</li> <li>• <b>Rec1 : households whose APAT score below 10 OR above 10 + duration of less than 12 months in current homeless episode</b></li> <li>• <b>Rec2: Enhance client choice – update CE scripts to inform clients of possible outcomes based on trends</b></li> <li>• <b>Rec3: Dynamic prioritization – develop process to prioritize households who don’t meet the above criteria but may resolve homelessness with RRH households</b></li> <li>• Projected Policy impacts: increased number of positive exits from RRH due to increased needs</li> <li>• Does the housing and income plan impact RRH/PSH programs? We have not looked at that data yet-</li> </ul>	PMC voting via email and sending Dylan (LC rep) other comments or concerns to share with Leadership Council.
3:30pm – Adjourn			

Actions taken by [Performance Monitoring Committee] during the meeting on [2/27/25]
<b>I. Voting via email for RRH prioritization policy.</b>

**Opening Statement:** This committee works to ensure that diverse voices are included as facilitators, attendees, and guests in our meetings. We have a zero-tolerance policy for any form of discrimination or abusive behavior. We are committed to ensuring that all meetings are safe and respectful for all participants.