



SYSTEMS IMPROVEMENT COMMITTEE MINUTES

Committee: SYSTEMS IMPROVEMENT COMMITTEE

Date: February 11, 2024

Duration: 12:30 p.m.

Meeting Place: Zoom MEETING

Co-chairs: Pamela Bryant and Anna Maul

Attendance:

P = Present; A = Absent;
Px = Proxy

Voting Committee Members							
P	Moe Lujan (Ashwell, PLE)	p	Larry Wallace (BMHC)	p	Rachel Schuyler (PLE)	p	Jason Phillips (ECHO)
		p	Cryss Murray (PLE)	p	Chelsea Biggerstaff (PLE, LifeWorks)		
Voting Committee Chairs							
P	Pamela Bryant (WBF, PLE, Peer (recovery and reentry))	p	Anna Maul (PLE)				
Attendees							
A	Cynthia Simons	P	Morgan Shaffer	P	Atma Meek	A	Jacob Emerson
A	Angela Gill	A	Karen Dorrier	P	Kaleigh Phelan		
A	Cynthia Simons	A	Theo Scrivner (C4R)	P	Markeitha (Kiki)	P	Toby Nunley
ECHO (CoC Lead)							
P	Kyle Walker (PLE)	A	La Shandraia Dwyer	P	Danica Fraher		
P	Sara Fuetter						

AGENDA	TIME	PRESENTER/ ACTION	DISCUSSION	FOLLOW UP AND/OR VOTING ITEM RESULTS
I. Welcome		All	<p>Opening - 🏠</p> <ul style="list-style-type: none"> - CAPDS clothing drive - Cold Weather Shelter is being activated tomorrow, 2/12/25 through Friday 2/14 - please check on PEH - Equity Committee and Crisis Response are looking for new, fresh faces - Homelessness Awareness Day at the State Capitol is on March 12th. This is hosted by Texas Homeless Network: Policy and Advocacy - Texas Homeless Network 	
II. Discussion Items		All	<ul style="list-style-type: none"> - Recruitment conversation - Regina not present; Atma Meek was not introduced <ul style="list-style-type: none"> o Pamela is trying to find more people of color in this space - Leadership Council Debrief (Dr. Wallace) <ul style="list-style-type: none"> o grading criteria for future LC members: lived experience vs. system impacted experience and o Impacts with new executive orders with rescinding alternative viewing of funding, etc. ECHO is looking to impacts on different types of verbiage in these policies for “buzz words” and terms that are more problematic with accomplishing our missions and funding impacts - Equity review tool - (Anna Maul): <ul style="list-style-type: none"> - LW 1) dumb it down, make sure the questions do not intentionally leave people out - SR - Points out that there is not equitable representation in this space and to encourage whether we are making a difference; rubric added to see where we need more work to address marginalization; who’s the audience? - AMR - making sure things are accessible for all (Marshaling Yard not ADA accessible) - DF - add a visual to make it easier to understand - SF/SR - Get with Tania to push the deadline back 1 month; what do we do with these items? Where do they go and what happens to them? 	<ul style="list-style-type: none"> - procedure for someone expressing interest, becoming voting member and co-chair - When someone is no longer a co-chair are they automatically still a voting member? - PLEASE COMMENT ON equity review tool - LC support for doing larger presentations of policies as onramp for implementation (CTOSH) - Review workforce written standards to review by 3/11/25 - ECHO will do first draft of workplans and send out to SIC when they’re done

			<ul style="list-style-type: none"> - LW - Implementation-wise we need to get it signed off on by LC - don't have us doing something LC is not itself doing - SR - more cross-collaboration between committees; trying to send it all up to LC; things get lost in that process - AMR - this ERT will follow with the policy so down the road we can approve or amend with the rubric score in the data; the # scores are so blended in - SR - the goal is that community partners also use it; we have a huge opportunity to present it more openly but we aren't able to present it past LC; this would be a great way to implement these tools into the community; we need to add some additional resources like in HR BP - AMR - add link in glossary where we talk about terms - AM - must be assertive about getting them out in the community; lots of orgs do everything vaguely; keeping them in the community is imperative because these policies have to soak in - SR - the inclusion of diversity equity and inclusion is important; appreciates the feedback - Workplans <ul style="list-style-type: none"> - High medical needs - prioritizing folks usually have to do outside of CE with a medical modifier; ACT teams - Peer support - next meeting 2/20 @ 11 am will go over workplan - Workforce - reviewing TOOF written standards - PLE engagement 	
III. Work Group – Harm Reduction			<p><u>Harm Reduction Best Practices</u>: Want to add:</p> <ul style="list-style-type: none"> - Trans Guide; - https://www.austinecho.org/policies-procedures-written-standards/ added to ECHO web site 	<ul style="list-style-type: none"> - waiting on final link for Trans Guide - Implementation stage
IV. Work Group Updates – Peer Support			Best Practices draft – still working through 2025	
V. Affinity Group Updates			<p><u>Aging & Unhoused</u> –</p> <p><u>Families Experiencing Homelessness</u> – none given</p>	
Adjournment / Wrap Up / Community Happenings			<p>ONGOING AGENDA ITEMS</p> <ul style="list-style-type: none"> ● Looking for folks with PLE who have experience of DV ● Workforce as a system ● Onboarding, voting membership and recruitment concerns 	Dr. Wallace - annual check-in regarding how he can best help us

			Next Meeting: March 11, 2025 @ 12:30 p.m.	
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