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**HATC- Authorization to Release**

The Housing Authority of Travis County policy states that you are responsible for reporting any change in income or family composition **within 30 days** from the date of change. The changes must be submitted in writing at the HATC office. A date stamped copy of your change will be provided to you on the day you complete the change.

To process your Change of Income request, we must verify the change. By signing this form, you are authorizing the Housing Authority of Travis County to obtain verification of the change you reported regarding any of the following:

* Temporary Assistance To Needy Families (TANF)/ Food Stamps
* Employment
* Child Support
* Pension
* Veteran’s Benefits
* Workman’s Compensation
* Social Security Benefits
* Full time Student Status
* Unemployment

**Note**: This authorization is in addition to HUD Form 9886, which you sign each year at recertification and is valid for 15 months. HUD Form 9886 is applicable to salary and wages from current or previous employers; wage and unemployment compensation; Social Security wage, employment, and retirement information; and unearned income (interest and dividends) reported by financial institutions.

This from can be sent to any applicable third-party source regarding the information specified above to verify the change you report. This information will only be used to determine that your housing assistance benefits are set at the correct level. Applicant/participant release MUST be signed by all household members, age 18 and over.

I hereby authorize the release of information to HATC pertaining to the above listed benefits or sources of income for the adult family members residing in the household.

Head of Household Signature: Date:

Household Member Signature: Date:

Household Member Signature: Date:

Household Member Signature: Date:

Household Member Signature: Date:

Household Member Signature: Date:

Any individual with a disability or other medical need who requires accommodation with respect to this form should contact the Housing Authority of Travis County at 512-854-8245.