



# Minutes

**Committee:** Membership Council

**Date:** 8/3/2020

**Duration:** 1:00 – 3:00

**Meeting Place:** VIRTUAL MEETINGS VIA ZOOM

<https://us02web.zoom.us/j/84135954736>

Meeting ID: 841 3595 4736

**Presiding:**

**Attendance:**

P = Present

TC = Attended via Dial in

A = Absent

Membership Council Members							
P	Dr. Virginia Brown	A	Esther Johnson	P	Kelly White	A	Steven James Potter
P	Christy Moffett	P	Greg McCormack	A	Andrew Miller	A	Gretchen Nelson
A	Alex Zapata	A	Ryan Adam	A	Laura Ward	P	Vella Karman
P	Ann Teich	P	Jessie Metcalf	P	Lisa Garcia	P	Yvonne Camarena
A	Catherina Conte	P	Dawn Perkins	P	Lyric Wardlow		
A	Donna Ware	P	Kathleen Casey	P	Peggy Davis Braun		
		P	Kathleen Ridings	A	Steve Brothers		
Committee Chairs							
P	Kellee Coleman	P	Dylan Shubitz	P	Kali Holyfield	P	Susan McDowell
P	Erin Whelan						
Advisors							
P	Awais Azhar	P	Bill Brice	A	Sarah Cook	A	Irit Umani
	Adelita Winchester	A	Paul Caudero	A	Thomas Visco	P	Cosy Hough
P	Cacki Young	A	Phil Session	A	John Waller (COA)	A	Sam Verde
P	Summer Wright	A	Ruth Ahearn	A	Jason Phillips	A	Quiana Fisher
		P	Neil Hackett	P	Akeshia Johnson-Smothers		
ECHO (CoC Lead)							
P	Matt Mollica	A	Kate Moore	P	Preston Petty	P	Axton Nichols
P	Laura Evanoff	P	Sarah Duzinski	A	Chris Davis	P	Chris Murray
P	Claire Burrus	A	Mason Turpin	P	Whitney Bright	A	Norman Harris
P	Andrew Willard						

AGENDA			DISCUSSION	ACTION ITEMS
<b>I. Welcome &amp; Approval of Minutes</b>	Dr Brown	1:00 – 1:10	<b>Review and Approve June 2020 Minutes</b> <ul style="list-style-type: none"> <li>Action item: Review and approve July 2020 minutes</li> </ul>	<ul style="list-style-type: none"> <li><b>Action Item:</b> July minutes approved with minor correction</li> </ul>
<b>II. Membership Council Business</b>	C Moffett	1:10 – 1:50	<b>Decision:</b> September meeting falls on a holiday <ul style="list-style-type: none"> <li>Alternative Options: – Aug 31st (Monday) or <b>September 14th</b> (2nd Monday)</li> </ul>	<ul style="list-style-type: none"> <li><b>Decision:</b> September MC meeting is moved to</li> </ul>


































AGENDA			DISCUSSION	ACTION
			<ul style="list-style-type: none"> <li>○ Discussed potential feedback to provide to the City on the proposed budget <ul style="list-style-type: none"> <li>▪ Separating out funding for homeless services vs funding for homelessness prevention</li> <li>▪ Need for larger investment to actual achieve goals around ending homelessness in Austin</li> <li>▪ Importance of considering racial equity in budget discussions</li> </ul> </li> <li>● Advocacy Statement: ATX Criminalization of Homelessness <ul style="list-style-type: none"> <li>○ ECHO Board considering releasing a statement on the ballot initiative to roll back the de-criminalization of homelessness <ul style="list-style-type: none"> <li>▪ Waiting until the County Clerk confirms the petition has the required number of signatures</li> <li>▪ Once petition is determined to be valid, City Council can either act on the petition or put it on the ballot for November</li> </ul> </li> <li>○ Membership Council will return to this issue at the September meeting to potentially work on drafting a statement</li> </ul> </li> <li>● New member, Steven Brown, joined the ECHO Board <ul style="list-style-type: none"> <li>○ Brown is the president of the Gibbons Park Association</li> </ul> </li> </ul>	
<b>III. Continuum of Care &amp; HMIS Lead Agency</b>	S Duzinski	1:50 – 2:15	<p><b>Homeless Response System Gaps and Alignment</b></p> <ul style="list-style-type: none"> <li>● <a href="#">Presentation available here</a></li> <li>● Evaluation of the difficulty of calculating the actual size of Austin’s homeless population due to different programs and funding sources having different reporting requirements <ul style="list-style-type: none"> <li>○ Not all programs report data in HMIS and not all programs that due utilize HMIS report all their data</li> <li>○ Some privately funded programs do not utilize HMIS at all</li> </ul> </li> <li>● Currently there are 9214 clients in HMIS listed as homeless or at risk of homelessness <ul style="list-style-type: none"> <li>○ 7195 clients added to HMIS in 2019</li> <li>○ 3586 clients completed Coordinated Assessments in 2019</li> <li>○ 3811 clients entered programs through Coordinated Entry in 2019</li> <li>○ There is a population of people who fall into homelessness but never touch our homeless response system (unknown homeless)</li> </ul> </li> <li>● Proposals to increase system alignment</li> </ul>	

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	L Evanoff	<ul style="list-style-type: none"> <li>○ City contracts could require participation and reporting in HMIS, thus reducing the scale of unknown homelessness <ul style="list-style-type: none"> <li>▪ Currently City contracts may require programs to have an HMIS license but might not be required to report in HMIS</li> <li>▪ Ensure programs are reporting outcomes in HMIS</li> </ul> </li> <li>○ Define homeless system participation and requirements to ensure agencies and programs are contributing to an aligned system</li> <li>○ Continuously improve system-wide data quality and enhance training, system monitoring, and feedback</li> <li>● <i>Question about the barriers that might prevent a program from fully utilizing HMIS</i> <ul style="list-style-type: none"> <li>○ <i>HMIS in our community is funded with license fees which may be a deterrent to smaller providers</i></li> </ul> </li> <li>● <i>Comment that some programs, like homelessness prevention programs run by the County, have goals and reporting requirements that might not fully align with the requirements of programs serving people who are literally homeless</i></li> </ul> <p><b>CoC Funding Competition</b></p> <ul style="list-style-type: none"> <li>● FY 20 CoC NOFA Update <ul style="list-style-type: none"> <li>○ The HUD SNAPS office announced they would be releasing the Grant Inventory Worksheet (GIW) by the end of July, but the GIW has still not been released <ul style="list-style-type: none"> <li>▪ Completing/verifying the GIW is the first step in the NOFA application process</li> </ul> </li> <li>○ SNAPS office indicated they are working to create a more streamlined process for the CoC grant competition</li> <li>○ Until Hud release more information, our CoC is choosing to hold off on making any decisions or policy updates</li> <li>○ In the meantime, CoC-funded programs are encouraged to continue spending down their grants, submitting waiver applications and/or amendments when needed</li> <li>○ HUD has repeatedly stated that the most important thing for communities to focus on right now is COVID-19 response</li> </ul> </li> </ul>	
<b>IV. Committee Updates</b>	E Whelan	1:20 – 1:50 <b>CoC &amp; ESG Committee</b> <ul style="list-style-type: none"> <li>● Continuing discussions around updating program Performance Scorecards</li> </ul>	<ul style="list-style-type: none"> <li>● <b>Action Item:</b> Scorecard Timeliness Policy</li> </ul>

AGENDA		DISCUSSION	ACTION
	D Shubit	<ul style="list-style-type: none"> <li>○ Recommended changes to scorecards will be presented at the August CoC &amp; ESG committee meeting, followed by an open comment period, additional committee discussion, and eventual presentation to MC for approval</li> <li>● HMIS Workgroup <ul style="list-style-type: none"> <li>○ Conducted a satisfaction survey <ul style="list-style-type: none"> <li>▪ Responses were generally positive with a request for additional training options</li> </ul> </li> </ul> </li> <li>● PIT Count Workgroup <ul style="list-style-type: none"> <li>○ Continuing to wait from updates from HUD on how to proceed with the 2021 (required) PIT Count</li> </ul> </li> <li>● <b>Action Item:</b> Approve by consensus Scorecard Timeliness Policy <ul style="list-style-type: none"> <li>○ Updated policy defines the time period during which corrections can be made to data inputted in HMIS (within five days) and outlines the procedure for programs to make changes outside of that timeframe (up to 30 days)</li> <li>○ New policy would come in effect on 10/1/20</li> <li>○ Approved with minor spelling/grammatical corrections</li> </ul> </li> </ul> <p><b>Local Policy &amp; Practice Committee</b></p> <ul style="list-style-type: none"> <li>● Last meeting focused on updates from other workgroups and task groups</li> <li>● <b>Action Item:</b> Approve by consensus Coordinated Entry Prioritization Policy w/ COVID-19 Criteria <ul style="list-style-type: none"> <li>○ At the previous MC meeting, changes to CE Prioritization Policy in order to address racial inequities were approved</li> <li>○ This proposed policy makes additional changes to CE Prioritization to weight factors that may make a person more at risk of COVID-19 infection/negative outcomes <ul style="list-style-type: none"> <li>▪ Policy adds an additional point to the CE Prioritization scale for individuals with specific health issues that put them at greater risk</li> </ul> </li> <li>○ <i>Question about whether there is any verification of clients' answers to assessment questions</i> <ul style="list-style-type: none"> <li>▪ <i>No, all answers are based strictly on self-report</i></li> <li>▪ <i>If the answer to a particular question could affect program eligibility, that program would verify the information at time of enrollment (not the Coordinated Entry assessor)</i></li> </ul> </li> </ul> </li> </ul>	<p>approved by consensus with minor spelling/grammatical corrections.</p> <ul style="list-style-type: none"> <li>● <b>Action Item:</b> Coordinated Entry Prioritization Policy w/ COVID-19 Criteria approved by consensus</li> </ul>

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			<ul style="list-style-type: none"> <li>○ <i>Question about how changes to CE Prioritization will affect individuals who were assessed prior to these changes being implemented</i> <ul style="list-style-type: none"> <li>▪ <i>Combined with the previously approved changes, the maximum prioritization score will increase from 17 to 25</i></li> <li>▪ <i>Coordinated Entry department will reach out to case workers currently working with clients to obtain answers to these new questions to update scores and perform additional assertive outreach directly to individuals previously assessed in order to complete new, updated, assessments</i></li> <li>▪ <i>Additional questions/points will be used to prioritize for programs receiving COVID-19-specific funding as well as prioritization for programs utilizing regular (non-COVID-19) funding streams</i></li> </ul> </li> </ul>	
<b>V. Coalition Updates</b>	L Wardlow  S McDowell  P Petty	2:45 – 2:55	<p><b>Austin Youth Collective</b></p> <ul style="list-style-type: none"> <li>• Continuing work to recruit new members</li> <li>• ECHO staff have been providing training around the IRT Scorecard process</li> <li>• Recently submitted a grant application to fund impact survey collection among youths experiencing homelessness <ul style="list-style-type: none"> <li>○ Waiting to hear if application was accepted</li> </ul> </li> </ul> <p><b>Youth Homelessness Demonstration Project Leadership Advisory Council</b></p> <ul style="list-style-type: none"> <li>• Programs continue to house youths. 545 young people have been housed since October 2018</li> <li>• Youth resource center remains open with limited hours</li> <li>• Currently evaluating progress towards goal of “functional zero” youth homelessness</li> </ul> <p><b>Equity Task Group</b></p> <ul style="list-style-type: none"> <li>• Will be evaluating the previously adopted CE Prioritization racial equity questions to ensure the questions are having the intended effect (increased racial equity) <ul style="list-style-type: none"> <li>○ Continuing to explore new questions that could be piloted to increase other forms of equity (gender, sexuality, immigration status, etc.)</li> </ul> </li> </ul>	

AGENDA		DISCUSSION		ACTION
Adjournment		Next Meeting: September 14 <sup>th</sup> , 2020 1:00PM – 3:00PM; Virtual meeting invite to be sent out later		

- AN** Axton Nichols (Host, me)  
- LE** Laura Evanoff (Co-host)   
- AW** Andrew Willard  
-  Bill Brice  
- VB** Virginia Brown  
-  15124315787 
-  Akeshia Johnson-Smother's  
- AT** Ann Teich  
- AA** Awais Azhar  
- CY** Cacki Young  
-  Chris Murray, ECHO  
- CM** Christy Moffett - Travis County, ...  
- CB** Claire Burrus  
- D** dawnperkins 

- D** dawnperkins 
-  Dylan Shubitz  
- E** erin.whelan  
- GM** Greg McCormack  
- H** hackettn  
- JM** Jessie Metcalf  
- KH** Kali Holyfield  
- KC** Kathleen Casey  
- K** Kathleen.Ridings  
- KS** kellee she, hers  
- KW** Kelly White  
- LG** lisa g  
- LW** Lyric Wardlow she/her  
- LG** lisa g  
- LW** Lyric Wardlow she/her  
- MM** Matthew Mollica  
- PP** Preston Petty  
-  Sarah Duzinski  
- SW** Summer Wright  
- S-** Susan - LifeWorks  
- TY** Teri Yates  
- WB** Whitney Bright  
- YC** yvonne camarena  