



Minutes

Committee: Membership Council

Date: 1/6/2020

Duration: 1:00 – 3:00

Meeting Place: ECHO 300
E. Highland Mall Blvd

Presiding:

Attendance:

P = Present

TC = Attended via Dial in

A = Absent

Membership Council Members							
P	Dr. Virginia Brown	A	Esther Johnson	A	Kelly White	P	Steven James Potter
P	Christy Moffett	P	Greg McCormack	A	Andrew Miller		Gretchen Nelson
P	Alex Zapata	A	Jason Bryant	P	Laura Ward	P	Vella Karman
P	Ann Teich	A	Jessie Metcalf	P	Lisa Garcia	P	Yvonne Camarena
A	Catherina Conte		Dawn Perkins	A	Lyric Wardlow		
A	Donna Ware	P	Kathleen Casey	P	Peggy Davis Braun		
		A	Kathleen Ridings	A	Steve Brothers		
Committee Chairs							
A	Chris Laguna	P	Dylan Shubitz	P	Kali Holyfield	P	Susan McDowell
A	Erin Whelan						
Advisors							
A	Awais Azhar	A	Bill Brice	A	Sarah Cook		
P	Adelita Winshester	A	Paul Caudero	A	Thomas Visco		
P	Cacki Young	P	Phil Session	P	John Waller (COA)	P	John Lawler
P	Julia (Timber Ridge Board)	P	Elizabeth Roehm				
P	Matt Mollica	P	Kate Moore	A	Preston Petty	P	Axton Nichols
P	Laura Evanoff	A	Tim Long	P	Melissa Wheeler		

AGENDA			DISCUSSION	ACTION ITEMS
I. Welcome & Approval of Minutes	Dr Brown	1:00-1:10	Review and Approve December 2019 Minutes <ul style="list-style-type: none"> Action item: Review and approve December 2019 minutes 	<ul style="list-style-type: none"> December minutes approved (no changes required).

AGENDA		DISCUSSION		ACTION
II. Discussion of Governance Changes for 2020	Dr Brown, ECHO Board	1:00 – 1:25	Membership Council – Committee Updates <ul style="list-style-type: none"> • 2020 Draft Calendar <ul style="list-style-type: none"> ○ Agreement to continue meeting on the first Monday of every month. • Conflict of Interest Form <ul style="list-style-type: none"> ○ Completion of COI paperwork is required every year. Members must sign and submit form to ECHO for 2020 ○ Question raised - if affiliated with a program that provides services – should this info be included in form? <ul style="list-style-type: none"> ▪ Yes – documenting info is helpful to record for future acknowledgement. 	All MC board members must complete COI form for 2020.
III. Census 2020 Presentation	John Lawler & Bruce Elfant, Travis County	1:25 – 2:20	Census 2020 Presentation <ul style="list-style-type: none"> • J Lawler provided a presentation about the Austin/Travis County 2020 Census – build community plans for hard to count CCCs – homeless population falls within this population. • The Austin/Travis County community has established a Complete Count Committee (CCC) for the 2020 census. <ul style="list-style-type: none"> ○ Subcommittees have been established to outline strategies to engage populations, including the homeless population. Subcommittees include <ul style="list-style-type: none"> ▪ Business community ▪ Faith-based community ▪ African American community ▪ Asian American community 	<ul style="list-style-type: none"> • Contact John Lawler for more information on how to support Census initiatives John.Lawler@traviscoun tytx.gov

AGENDA		DISCUSSION		ACTION
			<ul style="list-style-type: none"> • Census begins in March <ul style="list-style-type: none"> ○ Postcards will be mailed to all residences starting in mid-March ○ Canvassing and digital advertising will be ongoing. • April 1st, 2020 <ul style="list-style-type: none"> ○ Census workers will begin knocking on doors of residences that have not completed the census survey yet. • April – July, 2020 <ul style="list-style-type: none"> ○ Census workers will continue following up to encourage people to complete the census survey • Our community can leverage existing resources from the US Census bureau to raise awareness about the census <ul style="list-style-type: none"> ○ State of Texas has not allotted any money for the census ○ Using resources to educate residents, organizing opportunities/events to complete census surveys • The US Census bureau has designated 1 day for workers to locate people experiencing homelessness and complete the census survey <ul style="list-style-type: none"> ○ For the first time there will also be an 8 week window for people to complete the census online. Agencies working with the homeless population will be able to work with individuals to help them complete the census online if they were missed during the 1 day count. • Next meeting of the Austin-Travis County CCC is Wednesday Jan 8th, 2020 at 10:30am Meeting held at the Multipurpose Room B, First Floor 700 Lavaca St 	
IV. PIT Count	A Nichols	2:20 – 2:40	<p>Point in Time Count Updates</p> <ul style="list-style-type: none"> • As of Jan 6th - Around 500 volunteers registered. • PIT Count information and resources (how to participate, trainings) is hosted on the ECHO website. • Still need more Team Leads to sign up (must have previous experience). A dozen more to sign up to get full coverage of all sections. • Training calendar on website. Training is also online if unable to attend in person training sessions. • Collection of donations: Successfully reached goal for donations to distribute during the event. <ul style="list-style-type: none"> ○ Volunteer Event scheduled on Jan 17th to help set up care packages. 	<ul style="list-style-type: none"> • Axton to send more info via email and ECHO Newsletter will be sent informing of upcoming events and needs.

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	Board, K. Moore		<ul style="list-style-type: none"> Action items are to create an evaluation criteria for selection. COA is searching for consultant. Recommendation that ECHO coordinate with COA to collaborate. COA is finalizing the contract with Barb which will start in January. The Scope of Work – looking at contracts and City investment align with planning around homelessness initiatives. Contract with NAEH goes through the end of April. Primary portion includes work with ES workgroup. Its more focused – providing policy briefings and guidance for city and community leadership. 	
VII. Coalition Updates	K Holifield D Shubitz McDowell K Moore	2:40-3:00	<p>CoC & ESG Committee</p> <ul style="list-style-type: none"> No updates: Cancelled December 2019 meeting. Next meeting scheduled 1/22/2020 - Plan to present updates on Scorecards to MC during the Feb meeting. <p>Local Policy & Practice Committee</p> <ul style="list-style-type: none"> No updates to report on. <p>Youth Homelessness Demonstration Project Leadership Advisory Council</p> <ul style="list-style-type: none"> Completed the USICH certification. Increasing effort toward scaling up resources necessary to eliminate youth homelessness in our community <p>Equity Task Group</p> <ul style="list-style-type: none"> Did not meet in December 2019. Task group named 2 new co-chairs: Rhie Azzam Morris and Quiana Fisher. Preston and Brian Oaks – both presenting tomorrow at City Hall at 5:30pm to the African American Resource Advisory Committee. Presentation materials contain a lot of youth data. <p>Other Updates</p> <ul style="list-style-type: none"> No updates 	
Adjournment			Next Meeting: February 3, 2020 1:00PM – 3:00PM; ECHO Training Room, 300 E. Highland Mall Blvd	