



Minutes

Committee: Membership Council

Date: 12/2/2019

Duration: 1:00 – 3:00

Meeting Place: ECHO 300
E. Highland Mall Blvd

Presiding:

Attendance:

P = Present

TC = Attended via Dial in

A = Absent

Membership Council Members							
P	Dr. Virginia Brown	A	Esther Johnson	A	Kelly White	A	Steven James Potter
A	Christy Moffett	P	Greg McCormack	A	Andrew Miller	A	Gretchen Nelson
A	Alex Zapata	P	Jason Bryant	A	Laura Ward	P	Vella Karman
P	Ann Teich	P	Jessie Metcalf	P	Lisa Garcia	A	Yvonne Camarena
A	Catherina Conte	P	Dawn Perkins	A	Lyric Wardlow	A	Lori Pampilo Harris
P	Donna Ware	P	Kathleen Casey	P	Peggy Davis Braun		
		A	Kathleen Ridings	A	Steve Brothers		
Committee Chairs							
P	Chris Laguna	P	Dylan Shubitz	P	Kali Holyfield	P	Susan McDowell
P	Erin Whelan						
Advisors							
A	Awais Azhar	A	Bill Brice	P	Sarah Cook		
A	Adelita Winshester	A	Paul Caudero		Thomas Visco		
P	Cacki Young	P	Phil Session				
P	Matt Mollica	P	Kate Moore	A	Preston Petty		
P	Laura Evanoff	A	Tim Long	P	Melissa Wheeler		
		P	Axton Nichols	P	Whitney Bright		

AGENDA			DISCUSSION	ACTION ITEMS
I. Welcome & Approval of Minutes	Dr Brown	1:00-1:10	Review and Approve November 2019 Minutes <ul style="list-style-type: none"> Action item: Review and approve November 2019 minutes 	<ul style="list-style-type: none"> November minutes approved with changes

AGENDA	DISCUSSION		ACTION
<p>II. Discussion of Governance Changes for 2020</p>	<p>Dr Brown, ECHO Board</p>	<p>1:25 – 2:20</p> <p>Membership Council – Committee Updates</p> <ul style="list-style-type: none"> • Update on Committee Meeting <ul style="list-style-type: none"> ○ Meeting again Friday 12/6/19 ○ ECHO Board comments: <ul style="list-style-type: none"> ▪ Encouraged by progress so far, but still work to be done ▪ Need to make sure decisions are not rushed ▪ Concerns about being able to comply with 2020 NOFA timeline ▪ Proposal to get a facilitator to help guide community discussion and get an outside perspective <ul style="list-style-type: none"> • ECHO working on draft Request for Proposal to be released in December with Committee making a decision in January 2020 ▪ Reviewing and updating CoC Governance is to be expected as our CoC grows ○ Committee Member comments: <ul style="list-style-type: none"> ▪ Happy with progress but agreement that the process needs to be deliberate and not rushed • Review Governance Planning Timeline and Goals <ul style="list-style-type: none"> ○ <i>Suggestion to add definition of “Homeless response system” in Governance Planning document</i> ○ <i>M Mollica: There has been agreement that a smaller decision-making body (CoC Board) is needed in order to be more nimble and responsive. It’s important for member agencies to feel confident that the CoC Board members understand their work and can adequately represent their interests.</i> • Review Draft Governance Charter to extend current Membership Council <ul style="list-style-type: none"> ○ Current Governance Charter does not accurately reflect what membership in MC has become <ul style="list-style-type: none"> ▪ Defined who qualifies as a “Continuum of Care Stakeholder” <ul style="list-style-type: none"> • “Any individual or organization with an interest in understanding and addressing the issues related to homelessness...” ○ Removed requirement for Membership Council to meet 12 times a year ○ Starting in 2020, changes to governance charter will only need to be approved by MC (and not stakeholders) 	<p>Amendments to Governance Charter (including today’s suggestions from MC) approved</p> <p>Membership Council agreed to continuing schedule 2020 meetings on the first Monday of the month</p>

AGENDA	DISCUSSION		ACTION	
			<ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ Language amended to state changes to governance charter must be publicly posted on ECHO website ○ Election of the 2020 Membership Council will be postponed until a Stakeholder meeting in 2020 <ul style="list-style-type: none"> ▪ Language amended to clarify that Membership Council slate will be voted on at a stakeholder meeting in 2020 and not necessarily the first stakeholder meeting of the year ○ <i>Question about the voting mechanism for new Membership Council slate at Stakeholder meetings</i> <ul style="list-style-type: none"> ▪ <i>Currently vote is administered by MC Chair reading nominees from podium and taking a yay/nay vote</i> ○ Removed wording on how Charter Amendments are approved which now conflicts with earlier language in the Charter <ul style="list-style-type: none"> • Schedule for 2020 <ul style="list-style-type: none"> ○ Agreement to continue meeting on the first Monday of the month <p><i>Action Item: Review and Approve Revised Governance Charter</i></p>	
III. Continuum of Care Business	A Nichols	2:20 – 2:40	<p>Point in Time Count Updates</p> <ul style="list-style-type: none"> • Recruiting Volunteer – Please help spread the word of the need for volunteers • Donations are still need for things to pass out during the count <p>Reminder: Fall Stakeholder Meeting</p> <ul style="list-style-type: none"> • Schedule for December 10, 2019 at LifeWorks • Focused on ending youth homelessness 	<ul style="list-style-type: none"> • N/A
IV. Coalition Updates	K Holyfield, E Whelan	1:10-1:25	<p>CoC & ESG Committee</p> <ul style="list-style-type: none"> • Request to add review and approval of scorecard appeals policy to agenda for next Membership Council meeting • Goal is for revised scorecard to be in place for Q1 <ul style="list-style-type: none"> ○ Both old and revised scorecard will be used for Q1 to help with transition • New forms created for programs to inform ECHO of grant amendments that are submitted to HUD field office 	

AGENDA	DISCUSSION	ACTION	
		<p>Local Policy & Practice Committee</p> <ul style="list-style-type: none"> • PSH and RRH workgroups are working on an inactivation policy for outreach programs to standardize • Guided Path initiative <ul style="list-style-type: none"> ○ Has affected the capacity of programs • Landlord partnership agreements • AHAC to work on improving coordination between case managers <p>Youth Homelessness Demonstration Project Leadership Advisory Council</p> <ul style="list-style-type: none"> • Programs going well • Assertive outreach working to identify the number of youths in order to make sure the resources are available <p>Equity Task Group</p> <ul style="list-style-type: none"> • Group has been reviewing disparity data presentations from different member agencies • <p>Other Updates</p> <ul style="list-style-type: none"> • NHCD stakeholder meetings 12/3/19 <ul style="list-style-type: none"> ○ 10 AM mainly for developers ○ 6 PM open to the public ○ Scoring criteria, program descriptions, city investment in homeless services and how to award money to developers for including CoC eligible units ○ Potentially replacing the term Permanent Supportive Housing (PSH) with Continuum of Care (CoC) unit <ul style="list-style-type: none"> ▪ PSH units require having an agreement in place with ECHO to use Coordinated Entry when select tenants ▪ Creating new, more relaxed, requirements for CoC units will hopefully increase stock of available units 	
Adjournment		<p>Next Meeting: January 6, 2020 1:00PM – 3:00PM; ECHO Training Room, 300 E. Highland Mall Blvd</p>	