



Minutes

Committee: HUD COC and ESG Committee

Date: 10/23/2019

Duration: 9:00 – 11:00

Meeting Place: ECHO
300 E. Highland Mall Blvd

Attendance:

P = Present

TC = Attended via Dial in

A = Absent

CoC and ESG Members							
P	Kali Holyfield	P	Erin Whelan	A	Sylvia Garrett	A	Rick Rivera
A	Christa Noland	A	Caitlin Bond	P	Dylan Shubitz	A	Christina Montes
A	Erin Goodison	A	Greg McCormack	A	Kate Bennett	A	Naomi Tejero
A	Hosie Washington	A	Kathy Ridings	P	Mamadou Balde	A	Melinda Cantu
A	Natasha Shoemaker	A	Delia DeLeon	A	Jennifer Mishler	P	Jason Phillips
A	Elvira Lathrop	A	Trey Nichols	A	Rachel Connors	A	Netanya Jamieson
A	Miranda Spiro	A	Allison Jackson	A	Jim Currier	A	Michelle Myles
P	Sam Verde	P	Darcy Rendon	A	Quen Jones	A	Phil Force
P	Neil Hackett	P	Chris Meigs				
ECHO Staff							
P	Kate Moore	P	Laura Evanoff	P	Tim Long	P	Melissa Wheeler
P	Norman Harris	P	Axton Nichols	P	Whitney Bright		Richard Dodson

AGENDA		DISCUSSION	ACTION ITEMS
I. Welcome & October 2019 Minutes	K Holyfield / E Whelan	Review and Approve September 2019 Minutes <ul style="list-style-type: none"> Approved with no revisions 	Minutes approved with no revisions
II. CoC Business	K Holyfield / E Whelan/ K Moore	Membership Council <ul style="list-style-type: none"> NOFA Debriefing presentation Discussion on potential changes to Membership Council (CoC Board) structure <ul style="list-style-type: none"> Not final decisions made but agreement that there should be changes to governance structure Sub-committee convened to work out the details of governance change to be submitted to Membership Council for feedback/approval 	
III. CoC Lead Agency Updates	K Moore	<ul style="list-style-type: none"> L Evanoff provided a recap of local 2019 NOFA competition FY19 NOFA Feedback Survey <ul style="list-style-type: none"> Survey went out 10/22/19 requesting feedback on this year's NOFA process <i>Feedback from Workgroup</i> <ul style="list-style-type: none"> K Holyfield: Application process seemed more streamlined this year 	

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	<ul style="list-style-type: none"> ○ M Wheeler: Interested in a better way of scoring the HMIS program. Currently HMIS scoring focuses more on data from other programs rather than information specific to the HMIS system <p>CoC Performance Scorecard</p> <ul style="list-style-type: none"> • Q3 Scorecards to be processed as normal (using existing standards). • Changes expected for Q4 Scorecards <ul style="list-style-type: none"> ○ Q4 will act as a “practice” scorecard, and Q1 will be the first scorecard incorporating the changes that will be considered for the 2020 NOFA ○ Expecting to incorporate measures from existing APRs ○ Potential changes include <ul style="list-style-type: none"> ▪ Adding a standard to measure intervention appropriateness ▪ Drawdowns from eLOCS ▪ Modify utilization metrics to fully capture units in addition to people (beds) ▪ Looking at timelines from referral to enrollment to housed ○ Long term plans <ul style="list-style-type: none"> ▪ Want to better measure performance and how programs change to improve their performance ▪ Would like to create a visual dashboard to house most of this information rather than a lot of individuals reports ▪ Would like to create a scorecard that can apply to other types of programs (outside of just CoC programs) ○ Questions about what the appeals process will be going forward <ul style="list-style-type: none"> ▪ Membership Council declined to approve the Scorecard appeals process presented to them ▪ Currently there is no official appeal process in place ▪ For questions about Scorecard results, email T Long ○ Ongoing concerns about the accuracy of the reports that Scorecard scores are based on ○ Concerns that the feedback process for Q2 has been slow and some programs haven’t received their Q2 results when Q3 scorecards are due soon. 	
<p>IV. City of Austin ESG</p>	<p>N Hackett</p> <ul style="list-style-type: none"> • No updates 	
<p>V. Interim Rule Wellness Check-up</p>	<p>K Holyfield / E Whelan</p> <p>Grant Amendments</p> <ul style="list-style-type: none"> • ECHO (as CoC Lead) will need to provide approval letter for any program making grant amendments (both permanent and temporary amendments) 	

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	<ul style="list-style-type: none"> ○ Provides a record of changes if HUD requests clarifications ○ Changes largely the result of push pack from local HUD field office ● L Evanoff to draft grant amendment process for committee to approve 	
<p>VI. Workgroup Updates</p>	<p>M Wheeler</p> <p>HMIS Workgroup</p> <ul style="list-style-type: none"> ● New HMIS team member, Norman Harris <ul style="list-style-type: none"> ○ N Harris will be responsible for reviewing scorecards going forward ● M Wheeler considering drafting a policy around dealing with the media and privacy/confidentiality <ul style="list-style-type: none"> ○ Some pushback from HMIS workgroup that these concerns are already covered by existing policies ○ Current policies don't mention media ● Considering updates to policies around exits from street outreach programs <ul style="list-style-type: none"> ○ HUD does not provide clear guidance here ○ Lack of exit policy caused issues for LifeWorks when conducting assertive outreach for YHDP ○ Current recommendation is for outreach workers to attempt to recontact clients at least every 60 days and exit clients that no longer need services <ul style="list-style-type: none"> ▪ Accurately recording exits will be helpful if a client shows back up later because creating a new entry requires providers to update more of the relevant information for the client ○ Suggestion to try to automate exits in HMIS if someone previously enrolled in an outreach program gets enrolled at a shelter or in a housing program ○ CoC & ESG committee approved request to draft an official street outreach exit policy <ul style="list-style-type: none"> ▪ Policy to be presented to Outreach & Navigation WG, HMIS WG, and CoC & ESG committee ● HMIS ethics refresher training coming up <ul style="list-style-type: none"> ○ Be on the look out so you are not locked out of HMIS come next year ● HMIS training schedule <ul style="list-style-type: none"> ○ Only 1 New User Training in November and 1 New User Training in December <p>PIT Count Workgroup</p> <ul style="list-style-type: none"> ● 2020 PIT Count Team Lead registration is open <ul style="list-style-type: none"> ○ Austinecho.org/pit ● Next WG meeting Nov 21st from 1-2:30pm 	

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	<p>VAWA Housing Protections</p> <ul style="list-style-type: none"> • Discussed External Transfer form <ul style="list-style-type: none"> ○ External transfer request will expire after 30 days if no program is able to accept the transfer ○ Questions about what happens after that 30 days 	
VII. Other Business	<p>Erin Whelan</p> <p>TDHCA ESG Discussions</p> <ul style="list-style-type: none"> • ECHO is seeking feedback for ESG consolidated plan • <p>HUD's Permanent Housing Conference</p> <ul style="list-style-type: none"> • November 5-6, 2019 in Dallas, TX • ECHO is requesting an additional spot at the conference (for a total of 3) for our CoC • Send any Permanent Housing related questions to L Evanoff who will pass them on to conference attendees to try to get answered <p>ECHO Hosted Training</p> <ul style="list-style-type: none"> • Fair Housing Training <ul style="list-style-type: none"> ○ September 4th Training was well attended ○ Austin Tenants Council will be conducting a second training scheduled for December 4th • Motivational Interviewing Training <ul style="list-style-type: none"> ○ Scheduled for October 28th ○ Still space available ○ Register here - https://www.eventbrite.com/e/motivational-interviewing-mi-and-transtheoretical-model-ttm-2-day-training-150-tickets-66689613429 • ECHO considering adding more trainings in the future, but this will depend on budget <ul style="list-style-type: none"> ○ 	
VIII. Wrap Up/Next Steps	<p>E Whelan</p> <p>November meeting rescheduled</p> <ul style="list-style-type: none"> • November meeting moved to Nov 13th with the option to cancel the Nov meeting if needed • Contact committee chairs to add items/discussion topics to any of the future meeting agendas. 	

Next Meeting: Wednesday, November 13th 9:00AM – 11:00AM; ECHO Training Room, 300 E. Highland Mall Blvd

AGENDA

DISCUSSION

ACTION