



Minutes

Committee: Membership Council

Date: 7/1/2019

Duration: 1:00 – 3:00

Meeting Place: ECHO 300
E. Highland Mall Blvd

Presiding:

Attendance:

P = Present

TC = Attended via Dial in

A = Absent

Membership Council Members							
P	Dr. Virginia Brown	A	Esther Johnson	A	Kelly White	P	Steven James Potter
P	Christy Moffett	P	Greg McCormack	P	Kimberly Weinberg	A	Gretchen Nelson
A	Alex Zapata	P	Jason Bryant	P	Laura Ward	P	Vella Karman
P	Ann Teich	P	Jessie Metcalf	P	Lisa Garcia	P	Yvonne Camarena
A	Catherina Conte	A	Josh Rudow	P	Lyric Wardlow		
P	Donna Ward	A	Kathleen Casey	P	Peggy Davis Braun		
		A	Kathleen Ridings	A	Steve Brothers		
Committee Chairs							
P	Chris Laguna	P	Dylan Shubitz	A	Kali Gossett	P	Susan McDowell
A	Erin Whelan						
Advisors							
A	Awais Azhar	A	Bill Brice	A	Sarah Cook		
A	Adelita Winshester	A	Paul Caudero		Thomas Visco		
A	Cacki Young	A	Phil Session	A	Jason Philips	A	Blake Smith
A	Ann Howard	P	Kate Moore	P	Sharyn Malatok		
P	Laura Evanoff	P	Tim Long	A	Melissa Wheeler	P	Preston Petty
		P	Axton Nichols	A	Whitney Bright		

AGENDA			DISCUSSION	ACTION ITEMS
I. Welcome & Nov Minutes	Dr Brown	1:00-1:10	Review and Approve June 2019 Minutes <ul style="list-style-type: none"> Action item: Review and approve June 2019 minutes 	June Minutes approved
II. Continuum of Care Business	Dr Brown K Moore	1:10-1:30	2019 NOFA	

AGENDA	DISCUSSION	ACTION	
		<ul style="list-style-type: none"> • Renewal Application Update <ul style="list-style-type: none"> ○ HUD has still not released 2019 NOFA ○ IRT continues reviewing renewal applications <ul style="list-style-type: none"> ▪ Next meeting scheduled for July 17th <p>2019 Quarter 1 Performance Scorecard Summary</p> <ul style="list-style-type: none"> • Scores from Q1 Scorecards will count for 65% of renewal project application for 2019 CoC NOFA competition • Performance Improvement Plan (PIP) threshold set at 60 <ul style="list-style-type: none"> ○ No projects currently below PIP threshold • Community wide, scorecard scores are improving as projects improve their data quality • Caritas consolidated 4 of their programs into 1 program <ul style="list-style-type: none"> ○ Scorecards from previous 4 programs were combined for the Q1 scorecard for the 1 consolidated project • Working on updating scorecard to include new metrics HUD is interested in <ul style="list-style-type: none"> ○ Currently scorecard will be used for 2019 NOFA competition ○ Looking to have new scorecard in place for 2020 NOFA completion <p>Performance Improvement Plan (PIP)</p> <ul style="list-style-type: none"> • HACA Pending PIP due to deobligated funds <ul style="list-style-type: none"> ○ 17 clients exited to permanent housing using (step-up) Housing Preference Vouchers ○ 18 new clients admitted to project ○ Project was unable to get new clients moved into housing in time to spend down the grant <ul style="list-style-type: none"> ▪ Delays due to lack of available case managers and the fact that many clients have backgrounds (criminal, rental) that make it harder to find units • Lifeworks Mid-term PIP <ul style="list-style-type: none"> ○ Submitted mid-term PIP ○ Challenges with accurately estimating rent costs for the new program ○ Expects to spend down all funds for the grant year 	
<p>III. Membership Council Items</p>	<p>P Petty</p> <p>K Moore</p>	<p>1:30 – 1:45</p> <p>Coordinated Entry (CE) Feedback Process</p> <ul style="list-style-type: none"> • Survey will be sent out to providers about overall CE process as a whole as well as some of the individual pieces that have been worked on over the last few months <p>Appeal Committee (3 non-conflicted members)</p> <ul style="list-style-type: none"> • New CoC NOFA competition Appeals Policy adopted last MC meeting 	<p>Appeal Committee Members Approved</p>

AGENDA		DISCUSSION		ACTION
			<ul style="list-style-type: none"> • Appeals committee will only meet if projects file appeal • Volunteer committee members <ul style="list-style-type: none"> ○ T Visco ○ J Metcalf ○ Kimberly Weinberg <p><i>Action Item: Review and Approve Appeal Committee members</i></p>	
IV. Housing Focused Shelter Discussion – Funding for Rapid Re-Housing	C Moffett, K Moore	1:45 – 2:00	<ul style="list-style-type: none"> • See powerpoint presentation on expected need for and cost of housing to fulfill needs of a Housing Focused Shelter <ul style="list-style-type: none"> ○ Agreement that addition resources for housing programs are necessary for a Housing Focused Shelter system to work ○ Concern about attaching specific resources to shelters, i.e. only eligible for the program if staying at the shelter ○ Estimated cost to house individuals going through a 100 bed Housing Focused Shelter <p><i>Potential Action Item: Approve Recommendation to City Council regarding amount of Rapid Rehousing Funding needed for Emergency Shelter</i></p>	No Action Taken
V. Coalition Update	K Gossett, E Whelan D Shubitz, C Laguna S McDowell P Petty	2:00 – 2:20	<p>Updates:</p> <p>City of Austin Resolution and Ordinances</p> <p>CoC & ESG Committee</p> <p>Local Policy and Practice Committee</p> <p>Youth Homeless Demonstration Project (YHDP) Leadership Advisory Council</p> <ul style="list-style-type: none"> • Working on new initiative to increase diversion services <ul style="list-style-type: none"> ○ Intensive conversation with individual about all resources that might be available (local resources, friends, family...) <p>Equity Task Group</p> <p>Other Updates</p> <ul style="list-style-type: none"> • Austin Youth Collective <ul style="list-style-type: none"> ○ Seeking new members <ul style="list-style-type: none"> ▪ Requirements for membership: lived experience with homelessness, age 18-24 years old ▪ Expected time commitment of 4 to 10 hours a month 	N/A

AGENDA		DISCUSSION		ACTION
			<ul style="list-style-type: none"> • Advocacy Opportunities • Travis County • Healthcare for the Homeless 	
VI. Conflict of Interest Discussion for CoC Funded Agencies	Dr Brown, K Moore	2:20 – 3:00	<p>Need to amend Austin/Travis County CoC Governance Charter to comply with HUD regulations</p> <ul style="list-style-type: none"> • HUD Continuum of Care – Interim Rules on Conflict of Interest: “No Continuum of Care board member may participate in or influence discussions or resulting decisions concerning the award of a grant or other financial benefits to the organization that the member represents.” • Current draft language for Governance Charter amendment <ul style="list-style-type: none"> ○ “Members with actual or perceived conflicts of interest must identify them as they arise. Individuals with a conflict of interest must recuse themselves from any discussion or voting on any issue in which they may have a conflict. No member shall participate in the discussion, influence, or vote upon any matter which shall have a direct financial bearing on the organization that the member represents of sits as a board member on the organization. “ • Currently 16 members in Membership Council would be non-conflicted on discussions/votes on CoC funding • Concerns about how the current Governance Charter defines “quorum” • Decisions for a subgroup to meet later this month to hash out details <ul style="list-style-type: none"> ○ Dr Brown ○ L Ward ○ J Metcalf ○ V Karman ○ C Moffett <p><i>Potential Action Item: Review & Approve Governance Charter Changes</i></p>	No Action Taken – Will Discuss Again at August meeting
Adjournment			<p>Next Meeting: August 5, 2019 1:00PM – 3:00PM; ECHO Training Room, 300 E. Highland Mall Blvd</p> <p>2019 Meetings (all meetings are from 1:00 – 3:00PM) January 7, 2019 February 4, 2019 March 4, 2019 April 1, 2019 May 6, 2019</p>	

AGENDA		DISCUSSION	ACTION
		<p>June 3, 2019 July 1, 2019 August 5, 2019 September 9, 2019 October 7, 2019 November 4, 2019 December 2, 2019</p> <p>REMINDER: Starting in 2019, the meeting materials will not be printed in an effort to go green.</p>	