



HUD CoC & ESG Committee

11/7/2018 | 9:00AM-11:00AM

ECHO Training Room
300 E Highland Mall Blvd

Chair Stephanie Green
Caritas of Austin
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512-333-4891

Stephanie Green (Caritas), Christina Montes (Travis Co), Melinda Cantu (SAFE), Rick Rivera (TSA), Haggai Eshed (Front Steps), Greg McCormick (Front Steps), Mamadou Balde (ASA), Caitlen Bond (Green Doors), Kali Gossett (IC), Delia DeLeon (IC), Melissa Wheeler (ECHO), Laura Evanoff (ECHO), Tim Long (ECHO), Dylan Juza (ECHO/VISTA)

Minutes

9:00-9:05AM **Welcome & Introductions (S. Green)**

- *Action Item: Approve August Minutes*
 - *Aug 2018 Minutes approved by consensus with no amendments*

9:05-9:30AM **Continuum of Care Business**

- **Membership Council Recap (S Green)**
 - Updated Point in Time Count survey was presented at Membership Council. MC approved new proposed form with the request to add one small item. Substance Use Disorder (SUD) listed under the question on disabling condition.
- **VAWA (L Evanoff)**
 - E Goodison represented the VAWA Task Group and presented the proposed change to add the VAWA Housing Protections Workgroup under the Local Policy and Practice Committee.
- **HUD Start Up Hosted by THN (L Evanoff)**
 - Termination was a big topic at the workshop and how it relates to being a Housing First program. Can have program rules but must be outlined in termination policy.
 - Number of days and following policy rules.
 - *L Evanoff to email link to documents from training (including PowerPoint)*
 - *Access Conference Materials [HERE](#)*
 - *K Gossett to share homeless verification document that is helpful for documenting a 12 month period.*
- **2019 Committee Chair (S Green)**
 - Calendar year position. CoC and ESG representation. How do we want to nominate? Send out to everyone asking to volunteer for chair. This position is a voting member at Membership Council.
 - *If interested in being a Chair for the HUD CoC and ESG Committee, email Stephanie Green.*

Youth Homelessness

- M Wheeler -30 youth have self-resolved. Updated BNL. YHDP went live Oct 1 and by Oct 15th every project had clients enrolled.

9:30-10:00AM **Performance Scorecards (L. Evanoff)**

- **Review Q3 Performance Scorecards**
 - L Evanoff to send reviewed Q3 Scorecards by the 14th

- Please be aware and review the new Scorecard Appeal Policy.
- **Scorecard Appeal Policy**
 - Will include a copy of the Drafted Scorecard Appeal Policy when sending reviewed Q3 Scorecards. Will test policy during Q3 and make any needed adjustments. If no adjustments needed, will present to Membership Council for policy approval.
- **Measures**
 - **Growth in Income**
 - S. Green would like to recommend a separate report to measure income growth that isn't tied to annual assessment
 - M. Wheeler - Income growth is captured in other reports but recommends not deviating from HUD reporting measures.
 - Compliance piece vs. increase in income.
 - Could create a report to capture income growth data in a different way but changing would provide a false sense of how projects are doing and what their final data is when submitting APR to HUD.

Returns to Homelessness

- Return to Homelessness reporting is a system performance measure aimed at helping understand in and out flow of community population. When used to measure project performance, it negatively impacts agencies tied to shelters.
- Possible alternative: remove measure from quarterly scorecard. Instead measure project performance during NOFA competition on local application. Gives projects an opportunity to provide a narrative of what happened and what their strategies are to reduce returns.
- Suggestion to consider lower the points if measure remains on quarterly scorecard.

Annual Assessments

- Problems with report deducting points for completed assessments.
- R Rivera – Currently, the report pulls all households and not just the Head of Household. Report pulling in children that were born after entering the program. This creates problems when entering HoH assessment. Report is not pulling in the new entries and deducting points for the child that was enrolled into the household later. Points should not be deducted for household members that are children – cannot enter a separate assessment for them. Projects have to run the report and look at each household to confirm the data and correct any mistakes manually for the scorecard.
- *M Wheeler to discuss reporting concerns with HMIS Team and report back during next meeting.*
- **Updating Scorecard (L Evanoff)**
 - After the 2018 NOFA, the IRT Committee recommended increasing the Scorecard threshold score to 80 to make the competition more competitive and allow new projects to be considered for Tier 1 ranking.
 - Performance Improvement Plan was created as a compliance measure. L Evanoff recommends using the Scorecard as a Continuous Quality Improvement tool and not just as a tool for rating and ranking. Scorecards capture data over a year – not quarterly data. Recommendation to consider changing to quarterly data to help projects see changes in scores from quarter to quarter.
 - *L Evanoff to present options of possible changes to CoC Quarterly Performance Scorecard during December meeting.*

10:00-10:25AM Workgroup Updates

- **PIT Workgroup Updates (T Long)**
 - New structure at ECHO around PITC WG. Tim Long is the lead on the ECHO side for the PITC. Updating the training material. Working on outreach for volunteers.
 - 70 Team Leads currently – this is our target. General volunteer recruitment is open this week - look for email from ECHO and encourage others to volunteer.

- COA epidemiology staff helped create new form and presented at Membership Council. Update with survey instrument – accomplished getting all survey info into one form. Removed questions and changed format. Added question about pets.
- Less intrusive – removed specific questions on domestic violence, specific disability, HIV/AIDSs, sex work. Able to extrapolate data based on other data sources – Coordinated Entry By Name List data and shelter data.
- **HMIS Workgroup (M Wheeler)**
 - Group decided to meet Quarterly with former HMIS Director (Katy). Will hold meeting in November.
 - Whitney Bright hired as the new HMIS Trainer.
 - Will be requesting to meet more often with HMIS Committee than quarterly and try to provide more updates to the HUD CoC and ESG Committee.

Other Business

- **Income and Employment WG Update (R. Rivera)**
 - Dylan and Jennifer Cerretti led the Employment and Income workgroup in October. Solicited feedback on referral process across homeless services and employment services.
 - Upcoming meeting with local Workforce Solutions staff to build rapport and how to improve communication strategies.
 - Provided printed copy of the [Master Community Workforce Plan](#)

10:50-11:00AM Wrap Up/Next Steps (S. Green)

Next Meeting: December 5, 2018; 9-11AM; ECHO Training Room, 300 E. Highland Mall Blvd

2018 HUD Field Rep Contacts

All Austin CoC Grantees (except Green Doors and Lifeworks)	Valerie Reed-Sweed valerie.m.reed-sweed@hud.gov 210-475-6800, ext 2217
Austin's Green Doors and Lifeworks	Valicia Cisneros valicia.a.cisneros@hud.gov 210-475-6800, ext 2297