



## HUD CoC & ESG Committee

8/1/2018 | 9:00AM-11:00AM

ECHO Training Room  
300 E Highland Mall Blvd

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**Chair** Stephanie Green  
Caritas of Austin  
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### Agenda

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**9:00-9:05AM Welcome & Introductions (S. Green)**

- *Action Item: Approve July Minutes*
  - *July Minutes approved by consensus with no amendments.*

**9:05-10:00AM Continuum of Care Business (C. Soberon/L. Evanoff)**

- **Membership Council Recap**
  - MC amended the NOFA appeals process to allow more time for applicants to appeal and less time for MC to make a determination.
  - Discussed ARCH RFI and ultimately determined that the group cannot come to consensus on recommendations, and thus, will not be submitting a collective letter of recommendation to COA.
- **NOFA Update**
  - New and Renewal Projects submitted into e-snaps to be reviewed by IRT/ECHO
  - Recap Priority Ranking Policy
- **CoC Wellness Checklist**
  - The group reviewed Elva's email to grantees regarding compliance trends in recent monitoring. *Casey sent email and Wellness Checklists to the group to follow up internally.*
- **VAWA/Equal Access**
  - Workgroup met on Monday to develop actionable items regarding the policies. Training on Sept. 14<sup>th</sup>. There is a cost associated- Laura double checking on whether these costs are covered under admin expenses.
  - Equal Access Gender Identity training- Aug 10<sup>th</sup>.
- **ESG Voice**
  - LW and Front Steps currently have ESG funding. CDE, DACC do as well. Include ESG as agenda item. ECHO should touch base with the City about ESG representation (benefit to seeing what CoC is doing and can align programming across the community).

**10:00-10:05AM Performance Scorecards (L. Evanoff)**

- **No Feedback on Appeals Process**
  - Feedback by Aug 10<sup>th</sup>.
  - *Q2 Scorecards due to Laura yesterday.*
  - Question: Returns to homelessness- RRH client that did not get housed through their program. Client opted to go to another program, was housed, and returned to homelessness. Data entry should be exit to PH, but will also count against you for return to homelessness.

**10:05-10:35AM Workgroup Updates (C. Soberon/K. Mangarella)**

- **PIT Count Workgroup**
  - Discussed the survey forms and feedback from volunteers about the forms.

- Revamping PIT Page of the website to include log in for team leads and volunteers to access an archive of all training materials and communications.
- Website to include smaller training videos featuring experienced volunteers.
- Once website is updated, team lead recruitment will start by the end of August.
- **HMIS Workgroup**
  - No Update; Did not meet this month. More regularly meeting quarterly and doing email updates in between.
  - Idea proposed to have HMIS WG to provide advanced ART and HMIS training.
  - Suggestion to have the trainings be specific to the type of reporting or project type that shares reporting commonalities.
  - Request to have programs provide specific reporting needs. ex: “I need a list of enrolled clients and the date of their last case note entered.”
  - **Melissa to send out survey monkey on potential topics.**

**10:35-10:45AM Income Metric Follow Up (S. Green)**

- Income and Employment Workgroup undergoing a pilot to maximize the current employment resources and how accessible they are to clients.
- WG is primarily representative of case managers- not program managers.
- WG is not yet EBP, but rather evaluating the current state of income opportunities.
- **Stephanie to circle back around with Dylan and Chris about this WG and how to bring a systems approach to the work being done.**

**10:45-11:00AM Wrap Up/Next Steps (S. Green)**

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**Next Meeting:** September 5, 2018; 9-11AM; ECHO Training Room, 300 E. Highland Mall Blvd  
*(Before September Membership Council)*

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**2018 HUD Field Rep Contacts**

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