Minutes

Committee: HUD COC and ESG Committee
Date: 3/6/2019
Meeting Place: ECHO
300 E. Highland Mall Blvd

Duration: 9:00 – 11:00

CoC and ESG Members

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<tr>
<td>Erin Whelan</td>
<td>Christa Noland</td>
<td>Kali Gossett</td>
<td>Caitlin Bond</td>
<td>Stephanie Green</td>
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<td>Kali Gossett</td>
<td>Erin Goodison</td>
<td>Greg McCormack</td>
<td>Kate Bennett</td>
<td>Pamesa Balde</td>
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| Hosie Washington | Natasha Ponczek | Delia DeLeon | Jennifer Mishler | P
| A     | P  | A   | A   | A  |
| August Weems | Miranda Spiro | Trey Nichols | Rachel Connors | Laura Poskochil |
| P     | P  | P   | P   | P  |
| Kate Moore | Laura Evanoff | Tim Long | Melissa Wheeler |
| A     | P  | A   | A   | A  |
| Sharyn Malatok | Axton Nichols | Whitney Bright | Richard Dodson |

AGENDA

I. Welcome & Feb 2019 Minutes
   E. Whelan & K Gossett
   Review and Approve February 2019 Minutes
   • February minutes approved with no revisions

II. CoC Business
   E. Whelan & K Gossett
   MC Recap
   • Extensive discussion of draft feedback letter for the Consolidated Plan
     o MC encourages individuals and agencies to submit their own feedback
       for the Consolidate Plan in addition to the CoC group letter
   • Approved action items
     o CE written standards update around YHDP RRH program transfers
     o ECHO Lead Agency and HMIS Lead
     o Catherina Conte – approve to fill Austin Recovery vacancy

III. COA NHCD Consolidated Plan
   Jonathan Tomko
   HUD - Consolidated Plan Feedback
   • Jonathan Tomko provided presentation with overview of Neighborhood
     Housing and Community Development Department: FY 2019-23 Consolidated Plan
   • 5-Year Federal Funding Online Survey
   • Draft of plan will be released on April 15, 2019 and will be open for public
     comment for 30 days.
   • Public comment period ends May 17, 2019

DISCUSSION

• Approved with no revisions

ACTION ITEMS

• N/A
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| • June 6, 2019 plan will be presented to City Council.  
• Request to encourage community members to provide Feedback:  
  o Online Survey: Take online survey in either English and Spanish  
  o Provide Written Survey/Comments via Email/Mail: Download and complete a PDF or Word version of the survey (also in Spanish) to submit by 5 pm, March 15, 2019 to  
  o Request A Community Presentation by email at NHCD@austintexas.gov  
  o Attend a Public Hearing. Meeting dates and locations are available here. | | |
| IV. CoC Performance Scorecards | L Evanoff | COC Performance Scorecards  
• 2018 Q4 Scorecard summary  
  o All programs scored above the 60-point threshold with an average score of 84  
  o Returns to homelessness reduced in Q4  
  o Data Completeness is good across programs  
  o Request to have more discussions around data quality reports.  
    ▪ Some members concerned about errors found in certain reports  
    • Annual assessments  
    • Income  
    • Returns to homelessness  
    • Time between enrollment and move-in  
• Proposed Scorecard Revision Update  
  o L Evanoff is currently researching various measures and reports for each intervention type.  
  o Feedback welcome regarding development of new scorecards  
    ▪ Send comments to L Evanoff | • N/A |
| V. NOFA Feedback & Planning | K Moore | HUD NOFA Debrief  
• K Moore and L Evanoff participated in scoring debrief with HUD  
  o Our CoC scored 187 out of a possible 200  
    ▪ The highest score in the country was 190  
  o We lost a few points due to increase in Travis County unsheltered population  
  o We received perfect scores for CoC Structure and Governance and Cross-Cutting Policies |
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<td>o K Moore will inquire to HUD why our CoC RRH bonus project submitted by Family Eldercare during the FY18 competition was denied given our high score.</td>
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**Community Force from 2018 NOFA**
- Some members experienced issues when pasting application text into Esnaps from Community Force System
  - The suggested word count did not align with the Community Force word count which resulted in applications having to be edited.
- Programs appreciated that information was carried over from previous years
- CoC has the option to switch to using MS Word to compile renewal applications
- Overall, members feel comfortable continuing using Community Force
  - K Moore will follow up with Community Force license and parameters with maintaining application in system.

**NOFA Related Policies**
- Rank and Review polices
  - Current local policy is that renewals get ranked above new projects
    - Renewal projects scoring below 60 points may be ranked lower than new projects
  - HUD is encouraging communities to reallocate poorly performing renewal projects and prioritize higher performing or new projects
  - Discussion around how our CoC could better prioritize new projects
    - Concerns that simply increasing the minimum scoring threshold would transform projects that are currently performing well into poorly performing projects
    - Suggestion to identify existing unmet needs in the community and to prioritize new programs that will fill that need
    - Suggestion to create different score structure for new vs renewal projects
  - Other communities provide renewal projects with 20 additional points in order to prioritize renewal projects during the competition. If new projects score above a renewal than the new project can be ranked above.
- Reallocation procedures/Deobligation policy/Performance Improvement Plan policy
  - No plans to make significant changes to the actual policies during this funding cycle.

<p>|        | K Moore will check to make sure Community Force license stays current |        |</p>
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<td><strong>YHDP Addition</strong></td>
<td>• HUD has not released any information about how the YHDP funded projects will be included in the upcoming competition.</td>
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| **VI. Internal Wellness Check** | E. Whelan & K Gossett | **HMIS ROI** | • Request to share how outreach workers are following HMIS guidelines around the HMIS ROI and displaying information when not in an office.  
  o Can place in vehicles  
  o On back of iPad or clipboard |  |
| **VII. Sub-Workgroup Updates** | T Long & M Wheeler | **PIT Count Workgroup** | • Official 2019 PIT Count report is expected in April  
  • Overall, total unsheltered population is up slightly  
  • **Youth homelessness is down 53%**  
  • Plans for 2020 PIT Count  
    o Axton Nichols is new lead organizing 2020 PIT Count  
    o Date set for Jan 24/25  
    o Planning to replace paper and pen surveys with a digital version |  |
|  |  | **HMIS Workgroup** | • Implementing changes to policy and procedures manual around training and security  
  o Going forward people must register in advance for trainings and will turned away if they show up without registering  
  • ROI changes  
    o List of agencies updated  
    • Still working on finalizing HIC data |  |
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| VIII. Other Business | K Moore | TDHCA ESG Discussions  
- Lifeworks and SAFE have reached out requesting technical assistance regarding how programs are monitored and the oversight process. |
| R Rivera | Income & Employment WG Update  
- Employment program referral pilot initiative did not work as well as planned  
  o Clients were showing up to employment programs without necessary documentation and thus unable to enroll  
- Working to develop a new referral process  
  o Plan to create a card to give to clients that summarizes what documents they need and how to enroll in employment services  
  o Add reminder notes in HMIS for other providers to follow-up with a client on their progress connecting to employment services | |
| L Evanoff | VAWA Housing Protections Update  
- L Evanoff and E Goodison will be presenting at the NLHP’s Housing Justice Network Conference in March  
- L Evanoff will be presenting at HUD/CSH Webinar on March 11 on implementing VAWA regulations at the community level  
  o Tentative plans to set up a local viewing of the webinar  
- New best practice VAWA compliance templates will be posted on austinecholistings.org | |
| IX. Wrap Up/Next Steps | E. Whelan & K Gossett | Next Meeting: April 3, 2019 9:00AM – 11:00AM; ECHO Training Room, 300 E. Highland Mall Blvd | |

- L Evanoff will post best practice VAWA compliance templates on austinecholistings.org.