



# Minutes

**Committee:** HUD COC and ESG Committee

**Date:** 3/6/2019

**Duration:** 9:00 – 11:00

**Meeting Place:** ECHO  
300 E. Highland Mall Blvd

**Attendance:**

P  
TC = Attended via Dial in  
A = Absent

CoC and ESG Members							
P	Erin Whelan	P	Kali Gossett	P	Stephanie Green	P	Rick Rivera
A	Christa Noland	A	Caitlin Bond	P	Dylan Shubitz	P	Christina Montes
A	Erin Goodison	A	Greg McCormack	P	Kate Bennett	A	Naomi Tejero
P	Hosie Washington	A	Kathy Ridings	P	Mamadou Balde	A	Melinda Cantu
P	Natasha Ponczek	P	Delia DeLeon	A	Jennifer Mishler	P	Jason Phillips
A	August Weems	A	Trey Nichols	P	Rachel Connors	A	Laura Poskochil
P	Miranda Spiro	P	Philip Force				
ECHO Staff							
P	Kate Moore	P	Laura Evanoff	P	Tim Long	P	Melissa Wheeler
A	Sharyn Malatok	P	Axton Nichols	A	Whitney Bright	A	Richard Dodson

AGENDA		DISCUSSION	ACTION ITEMS
<b>I. Welcome &amp; Feb 2019 Minutes</b>	E. Whelan & K Gossett	Review and Approve February 2019 Minutes <ul style="list-style-type: none"> <li>February minutes approved with no revisions</li> </ul>	<ul style="list-style-type: none"> <li>Approved with no revisions</li> </ul>
<b>II. CoC Business</b>	E. Whelan & K Gossett	<b>MC Recap</b> <ul style="list-style-type: none"> <li>Extensive discussion of draft feedback letter for the Consolidated Plan               <ul style="list-style-type: none"> <li>MC encourages individuals and agencies to submit their own feedback for the Consolidate Plan in addition to the CoC group letter</li> </ul> </li> <li>Approved action items               <ul style="list-style-type: none"> <li>CE written standards update around YHDP RRH program transfers</li> <li>ECHO Lead Agency and HMIS Lead</li> <li>Catherina Conte – approve to fill Austin Recovery vacancy</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>III. COA NHCD Consolidated Plan</b>	Jonathan Tomko	<b>HUD - Consolidated Plan Feedback</b> <ul style="list-style-type: none"> <li>Jonathan Tomko provided presentation with overview of Neighborhood Housing and Community Development Department: FY 2019-23 Consolidated Plan</li> <li>5-Year Federal Funding Online Survey</li> <li>Draft of plan will be released on April 15, 2019 and will be open for public comment for 30 days.</li> <li>Public comment period ends May 17, 2019</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>

AGENDA	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>• June 6, 2019 plan will be presented to City Council.</li> <li>• Request to encourage community members to provide Feedback:               <ul style="list-style-type: none"> <li>○ Online Survey: Take <a href="#">online survey</a> in either <a href="#">English</a> and <a href="#">Spanish</a></li> <li>○ Provide Written Survey/Comments via Email/Mail: Download and complete a <a href="#">PDF</a> or <a href="#">Word</a> version of the survey (also in <a href="#">Spanish</a>) to submit by 5 pm, March 15, 2019 to</li> <li>○ Request A Community Presentation by email at <a href="mailto:NHCD@austintexas.gov">NHCD@austintexas.gov</a></li> <li>○ Attend a Public Hearing. <a href="#">Meeting dates and locations are available here.</a></li> </ul> </li> </ul>	
<b>IV. CoC Performance Scorecards</b>	L Evanoff  <b>COC Performance Scorecards</b> <ul style="list-style-type: none"> <li>• 2018 Q4 Scorecard summary               <ul style="list-style-type: none"> <li>○ All programs scored above the 60-point threshold with an average score of 84</li> <li>○ Returns to homelessness reduced in Q4</li> <li>○ Data Completeness is good across programs</li> <li>○ Request to have more discussions around data quality reports.                   <ul style="list-style-type: none"> <li>▪ Some members concerned about errors found in certain reports                       <ul style="list-style-type: none"> <li>• Annual assessments</li> <li>• Income</li> <li>• Returns to homelessness</li> <li>• Time between enrollment and move-in</li> </ul> </li> </ul> </li> </ul> </li> <li>• Proposed Scorecard Revision Update               <ul style="list-style-type: none"> <li>○ L Evanoff is currently researching various measures and reports for each intervention type.</li> <li>○ Feedback welcome regarding development of new scorecards                   <ul style="list-style-type: none"> <li>▪ Send comments to <a href="#">L Evanoff</a></li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>V. NOFA Feedback &amp; Planning</b>	K Moore  <b>HUD NOFA Debrief</b> <ul style="list-style-type: none"> <li>• K Moore and L Evanoff participated in scoring debrief with HUD               <ul style="list-style-type: none"> <li>○ Our CoC scored 187 out of a possible 200                   <ul style="list-style-type: none"> <li>▪ The highest score in the country was 190</li> </ul> </li> <li>○ We lost a few points due to increase in Travis County unsheltered population</li> <li>○ We received perfect scores for <i>CoC Structure and Governance</i> and <i>Cross-Cutting Policies</i></li> </ul> </li> </ul>	

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	<ul style="list-style-type: none"> <li>○ K Moore will inquire to HUD why our CoC RRH bonus project submitted by Family Eldercare during the FY18 competition was denied given our high score.</li> </ul> <p><b>Community Force from 2018 NOFA</b></p> <ul style="list-style-type: none"> <li>• Some members experienced issues when pasting application text into Esnaps from Community Force System <ul style="list-style-type: none"> <li>○ The suggested word count did not align with the Community Force word count which resulted in applications having to be edited.</li> </ul> </li> <li>• Programs appreciated that information was carried over from previous years</li> <li>• CoC has the option to switch to using MS Word to compile renewal applications</li> <li>• Overall, members feel comfortable continuing using Community Force <ul style="list-style-type: none"> <li>○ K Moore will follow up with Community Force license and parameters with maintaining application in system.</li> </ul> </li> </ul> <p><b>NOFA Related Policies</b></p> <ul style="list-style-type: none"> <li>• Rank and Review polices <ul style="list-style-type: none"> <li>○ Current local policy is that renewals get ranked above new projects <ul style="list-style-type: none"> <li>▪ Renewal projects scoring below 60 points may be ranked lower than new projects</li> </ul> </li> <li>○ HUD is encouraging communities to reallocate poorly performing renewal projects and prioritize higher performing or new projects</li> <li>○ Discussion around how our CoC could better prioritize new projects <ul style="list-style-type: none"> <li>▪ Concerns that simply increasing the minimum scoring threshold would transform projects that are currently performing well into poorly performing projects</li> <li>▪ Suggestion to identify existing unmet needs in the community and to prioritize new programs that will fill that need</li> <li>▪ Suggestion to create different score structure for new vs renewal projects <ul style="list-style-type: none"> <li>• Other communities provide renewal projects with 20 additional points in order to prioritize renewal projects during the competition. If new projects score above a renewal than the new project can be ranked above.</li> </ul> </li> </ul> </li> </ul> </li> <li>• Reallocation procedures/Deobligation policy/Performance Improvement Plan policy <ul style="list-style-type: none"> <li>○ No plans to make significant changes to the actual policies during this funding cycle.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• K Moore will check to make sure Community Force license stays current</li> </ul>

AGENDA	DISCUSSION	ACTION	
		<p><b>YHDP Addition</b></p> <ul style="list-style-type: none"> <li>• HUD has not released any information about how the YHDP funded projects will be included in the upcoming competition.</li> </ul>	
<p><b>VI. Internal Wellness Check</b></p>	<p>E. Whelan &amp; K Gossett</p>	<p><b>HMIS ROI</b></p> <ul style="list-style-type: none"> <li>• Request to share how outreach workers are following HMIS guidelines around the HMIS ROI and displaying information when not in an office. <ul style="list-style-type: none"> <li>○ Can place in vehicles</li> <li>○ On back of iPad or clipboard</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<p><b>VII. Sub-Workgroup Updates</b></p>	<p>T Long &amp; M Wheeler</p>	<p><b>PIT Count Workgroup</b></p> <ul style="list-style-type: none"> <li>• Official 2019 PIT Count report is expected in April</li> <li>• Overall, total unsheltered population is up slightly</li> <li>• <b>Youth homelessness is down 53%</b></li> <li>• Plans for 2020 PIT Count <ul style="list-style-type: none"> <li>○ Axton Nichols is new lead organizing 2020 PIT Count</li> <li>○ Date set for Jan 24/25</li> <li>○ Planning to replace paper and pen surveys with a digital version</li> </ul> </li> </ul> <p><b>HMIS Workgroup</b></p> <ul style="list-style-type: none"> <li>• Implementing changes to policy and procedures manual around training and security <ul style="list-style-type: none"> <li>○ Going forward people must register in advance for trainings and will be turned away if they show up without registering</li> </ul> </li> <li>• ROI changes <ul style="list-style-type: none"> <li>○ List of agencies updated</li> </ul> </li> <li>• Still working on finalizing HIC data</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

