

**2018 COC New Project Scoring Guide**

**The project component is worth 100% of the overall score or 190 points out of the possible 200 points (remaining 10 pts added automatically). In addition to the scoring, community ranking priorities, cost effectiveness and prior CoC performance, if applicable, will be considered in the final ranking.**

Agency Name:	IRT Member:
Project Name:	Project Type: <input type="checkbox"/> Permanent Housing (PSH or RRH) <input type="checkbox"/> Transitional Housing <input type="checkbox"/> Joint RRH/TH
Is application for: <input type="checkbox"/> Reallocation <input type="checkbox"/> Bonus Funding	
<b>2B. EXPERIENCE OF APPLICANT</b>	

	SCORING GUIDE	SCORE
<b>1. Describe the experience of the applicant and potential subrecipients (if any), in effectively utilizing federal funds and performing the activities proposed in the application, given funding and time limitations.</b> Must provide concrete examples of : <ul style="list-style-type: none"> <li>➤ worked with and addressed the target population’s identified housing and supportive service needs;</li> <li>➤ developed and implemented relevant program systems, services, and/or residential property construction and rehabilitation;</li> <li>➤ identifying and securing matching funds from a variety of sources; and</li> <li>➤ managing basic organization operations including financial accounting systems.</li> </ul>	Max 20 points	
<b>2. Describe the experience of the applicant and potential sub-recipients (if any) in leveraging other Federal, State, local, and private sector funds.</b>	Max 15 points	
<b>3. Describe the basic organization and management structure of the applicant and sub-recipients (if any).</b> Include evidence of internal and external coordination and an adequate financial accounting system	Max 10 points	
<b>3. Project Description</b>		

<p>1. Narrative: <b>Note this counts for 50% of the project component score.</b> Does the project clearly and concisely provide a description that addresses the entire scope of the project including:</p> <ul style="list-style-type: none"> <li>a) Community Needs (15 pts)</li> <li>b) Target population to be served (15 pts)</li> <li>c) Project Plans for addressing Housing and supportive services (15 pts)</li> <li>d) Projected outcomes (15 points)</li> <li>e) Coordination with other sources or partners (15 points)</li> <li>f) Reason CoC support is required (15 pts)</li> </ul>	<p>Maximum 90 points</p>	
<p>2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work. <i>(Demonstrate how full capacity will be achieved over the term requested in this application. Must be able to begin assistance within 12 months of conditional award)</i></p>	<p>2 pts if will accept clients within 6 months of award 1 pt if will accept clients within 12 months</p>	
<p>3. Will the project participate in coordinated entry?</p>	<p>2 points if yes</p>	
<p>4. Identify the specific sub-population?</p>	<p>2 points if sub-populations selected</p>	
<p>5. a. Does the project quickly move participants into permanent housing?</p>	<p>3 pts if yes</p>	
<p>b. Housing First: Will the project ensure that participants are not screened out based on the following items? Select all that apply</p>	<p>4 pts if yes to all</p>	
<p>c. Will the project ensure that participants are not terminated from the program for the following reasons? Select all that apply.</p>	<p>4 pts if yes to all</p>	
<p>d. Will the project be Housing First? All boxes in Q5B and 5c must be checked except NA to be housing first</p>	<p>2 points</p>	
<p>6. If applicable, describe the proposed development activities and the responsibilities that the applicant and potential subrecipients (if any) will have in developing, operating, and maintaining the property?</p>	<p>Do not score</p>	
<p>7. Will the PH project provide PSH or RRH?</p>	<p>Do not score</p>	

8. Will participants be required to live in a particular structure, unit, or locality, at some point during the period of participation?	Do not score	
9. Will more than 16 persons live in one structure?	1 points if No	
10. Indicate whether the project is “100% Dedicated,” or “DedicatedPLUS,” according to the information provided.	8 points if yes	
<b>3C. SERVICE DESIGN EXPANSION PROJECT</b>		
Ensure all screen completed. No scoring attached.		
<b>4. SUPPORTIVE SERVICES</b>		
1a. Are the proposed project policies and practices consistent with the laws related to providing education services to individuals and families?	<b>Do not score.</b>	Mandatory yes if serving children
1b. Will the proposed project have a designated staff person to ensure that the children are enrolled in school and receive educational services, as appropriate?	<b>Do not score</b>	Mandatory yes if serving children
<b>2. Describe how participants will be assisted to obtain and remain in permanent housing.</b> An acceptable response will <ul style="list-style-type: none"> <li>• acknowledge the needs of the target population</li> <li>• include plans to address those needs through current and proposed case management activities and the availability and accessibility of supportive services such as–housing search, primary health services, mental health services, educational services, employment services, life skills, child care services, etc. Good strategies should be specifically tailored–as related to this application–for individuals, older adults, youth, families, etc. Example: A project specializing in serving young parents might provide a specific service array including parenting classes, education programing and other child care services.</li> <li>• If program participants will be housed in units not owned by the project applicant, the narrative must also indicate how appropriate units will be identified and how the project applicant or subrecipient will ensure that rents are reasonable. Established arrangements and coordination with landlords and other homeless services providers should be detailed in the narrative. Landlord engagement is a critical piece of the strategy and will be explained in a good response.</li> </ul> <b>Up to 10 points</b>		

<p><b>3. Describe specifically how participants will be assisted both to increase their employment and/or income and to maximize their ability to live independently.</b> Address the needs of the target population, the required supportive services, the availability and accessibility of those supportive services, and any coordination with other homeless services providers and mainstream systems. Describe how service delivery directly leads to program participant employment; how service delivery leads directly to program participants accessing SSI, SSDI, or other mainstream services; and how the requested funds contribute to program participants becoming more independent. Note: Education plays an important role in the personal development of program participants and should be considered a strategy to maximize their ability to live independently. In addition, HUD encourages project applicants to explain how education will address the encampment and unsheltered homelessness and survivors of DV</p>	<p>Up to 5 points</p>	
<p><b>4. Supportive Services Chart</b></p>	<p>Up to 3 pts if provide comprehensive services and use community partners</p>	
<p><b>5a. Will you provide transportation assistance to clients to attend mainstream benefit appointments, employment training or job?</b></p>	<p>2 pts if Yes</p>	
<p><b>5b. Will you use a single application form for four or more mainstream programs?</b></p>	<p>2 pts if Yes</p>	
<p><b>5c..</b> Provide regular follow ups with participants to ensure mainstream benefits are received and reviewed</p>	<p>2 pts if Yes</p>	
<p><b>6.</b> Project participants have access to SSI/SSDI technical assistance</p>	<p>2 pts if Yes</p>	
<p><b>6a.</b> . The person providing the technical assistance has received SOAR training in the last 24 months</p>	<p>1 pt if Yes</p>	
<p><b>4A, 5A 5B and 5C need to be completed but will not be scored</b></p>		
<p><b>Project participants, outreach and budget will be reviewed for reasonableness but not scored. Budget costs should be in line with other similar projects. Must meet 25% match requirement for all line items except leasing</b></p>		
<p><b>TOTAL PROJECT APPLICATION SCORE 190 points MAXIMUM</b></p>		