



# Membership Council

2/5/2018 | 1:00PM-3:00PM

Lifeworks East

835 N. Pleasant Valley Rd.

**Chair** Mayor Pro Tem Kathie Tovo  
Austin City Council  
kathie.tovo@austintexas.gov

**Co-Chair** Patrick Howard  
Housing Authority for Travis County  
Patrick.B.Howard@traviscountytexas.gov

**Present** MPT Kathie Tovo (COA), Virginia Brown (Dell Medical), Yvonne Camarena (CommUnity Care), Kathleen Casey (IC), Lisa Garcia (HACA), David Houke (Austin Recovery), Vella Karman (COA), Greg McCormack (FS), Isadora McKeon (Bunkhouse), Christy Moffett (Travis Co), Josh Rudow (NHCD), Jennifer Stephenson (APD), Ann Teich (AISD), Lyric Wardlow (AYC), Kimberly Weinberg (VA), Erin Whelan (LW), Kelly White (SAFE), Stephanie Green (Caritas), Chris Laguna (IC), Dylan Shubitz (HACA), Kristin Arrona (AAA), Awais Azhar (HousingWorks), Bill Brice (DAA), Sara Cook (CCC), Susan McDowell (LW), Gage Kemp (AYC), Ann Howard, Niki Paul, Katy Manganella, Mariana Salazar, Laura Evanoff, Casey Soberon (ECHO Staff)

## Minutes

**1:00-1:15PM**      **Welcome & Introductions**      **MPT Tovo**

**1:15-2:00PM**      **Continuum of Care Business**      **C. Soberon;**  
presented by N. Paul

- **Work Group Structure Changes**
  - *Action Item: Vote on Workgroup Changes*
    - Rebranding Housing and CoC workgroups to committees and the subsequent groups that report up to Workgroups; to better reflect the decision-making process
    - Housing Workgroup to be rebranded as Local Policy & Procedure Committee and fine tune attendance to individuals with decision-making power in their agencies
    - **Motion to approve Rebranding of Workgroups by A. Teich. Second by D. Houke. Approved 18-0-1.**
- **Youth Homelessness Demonstration Program-RFP**
  - [http://www.austinecho.org/wp-content/uploads/2018/01/FINAL\\_RFP.pdf](http://www.austinecho.org/wp-content/uploads/2018/01/FINAL_RFP.pdf)
  - Rank & Review Committee
    - Receiving applications for volunteer independent review team members from the MC
- **PIT Count Updates**
  - Over 550 volunteers registered; preliminary count shows an increase in sheltered and decrease in unsheltered persons; demographics are not conclusive and will take several months to finalize.

**N. Paul**

**K. Manganella**

- **Ending Homelessness in Austin Action Plan**

- *Action Item: Vote on Action Plan*
  - Latest draft is culmination of the year's-worth of feedback and revisions, including COA feedback; this is a living document so feel free to continue to provide feedback
  - Updates to contributions page, new data (as of 1/29)
  - Projected cost to reach effective zero (pg. 39), does not lay out original thought/request to prioritize funding; current plan includes 5 necessary components that must scale up in tandem in order to be effective.
  - Request by J. Rudow to include the calculator regarding prioritizing funding.
  - Comment by K. Weinberg that prevention as stated in the action plan does not appear to have actionable support within the plan; Prevention is not tracked in HMIS or referred through CE. It is unclear what "increase prevention" resources means in relationship to the Action Plan.
  - Noted by L. Wardlow that COA needs to be involved in prevention in terms of limiting late fees, app fees, etc. that impact one's ability to stay housed.
  - Currently, Prevention is not the focus of the plan. It is being modeled by SSVF, the County, COA, and CCCTX. Not good data around the effectiveness of prevention- some stats show that many people you request homeless prevention assistance do not actually become homeless.
  - A. Teich requesting that education pieces either be included in the agenda or occur in a separate meeting to be mindful of time. Ask of AAA provide some background on the affordability of Austin.
  - AAA speaks to the lack of rent control, high occupancy rates, and the business side of rental properties. State law prohibits rental control.
  - Request by V. Brown to reframe the language to reflect the prevention of homelessness of persons housed through this process.
  - Motion to approve Draft Action Plan as presented, as a working document, by A. Teich. Second by C. Moffett. Action Plan approved 19-0.

**M. Salazar**

**2:00-2:15PM**

**CoC Performance Improvement Plan**

- ECHO responsible for monitoring performance and allowing low performing projects to improve their outcomes; therefore, PIP has been created.
- In addition to presentation, the following documents were provided for discussion: PIP Process, PIP Notification Memo, PIP Agreement, PIP Monthly Report; Memo summary and agenda for MC.
- Performance scorecards, specifically low performing projects or projects with a HUD finding or deobligated funds would be flagged for a PIP and brought to the attention of the membership council to start the improvement plan.
- Example provided in documents of who would currently be on a PIP if this process were already in place.

**L. Evanoff,  
S. Green**

- Historically, there was a process in place for the Membership Council to require a PIP through the IRT, however it was not a formal process. This new PIP would be a formalized process.
- Reminder that this is the culmination of years of progress and should not come as a surprise to agencies represented. Additionally, the performance of projects effects the collaborative application for HUD funding and the implication of low performance means the loss of funding for the overall community.
- CoC Committee Comments: Request for an Appeals Process, Peer Education Committee, Subcommittee for performance reviews, 30 Day Period for PIP Approval.
- The CoC Performance Improvement Plan will be voted on by the Membership Council in the March 5<sup>th</sup> Meeting. Approval of the PIP as is, will require a change to the current reallocation policy.
- What role does the CoC & ESG Committee play in this process?
  - That has not yet been determined, but can be discussed in Wednesday’s meeting.
- How would MC like to be informed on the status of active performance improvement plans?
  - No general consensus on how to receive information.
- *When process begins, what is the timeframe for retroactively requesting projects for a PIP?*
- *Reallocation policy to match the new PIP process?*
- Questions before next meeting can be sent to Niki Paul. Outstanding questions and voting items will be sent to MC well before the March Meeting.

**2:15-2:25PM**

**Mobility35 Initiative – TxDOT Update**

**TBD**

- Another meeting in a couple of weeks and a representative will be attending MC going forward.

2:25-3:00PM

New Business

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**Next Meeting:** March 5, 2018 1:00PM – 3:00PM; Lifeworks East, 835 N. Pleasant Valley Rd.