



Membership Council
4/2/2018 | 1:00PM-3:00PM
Lifeworks East
835 N. Pleasant Valley Rd.

Chair TBD

Co-Chair Patrick Howard
Housing Authority for Travis County
Patrick.B.Howard@traviscountytexas.gov

Present Patrick Howard (HATC), Virginia Brown (Dell Med), Kathleen Casey (Integral Care), Lisa Garcia (HACA), David Houke (Austin Recovery), Vella Karman (COA), Greg McCormack (Front Steps), Christy Moffett (Travis Co), Gage Kemp (AYC), Kathleen Ridings (TSA), Josh Rudow (COA), Jennifer Stephenson (APD), Toni Townsend (Community), Kimberly Weinberg (CA), Erin Whelan (LifeWorks), Stephanie Green (Caritas), Chris Laguna (Integral Care), Dylan Shubitz (HACA), Awais Azhar (HousingWorks), Bill Brice (DAA), Susan McDowell (LifeWorks), Rhie Azzam Morris (AYC), MPT Kathie Tovo (COA), Ann Howard, Niki Paul, Katy Mangarella, Laura Evanoff, Casey Soberon (ECHO Staff)

Minutes

1:00-1:20 Welcome & Introductions

- **Action Items:**
 - **Discuss & Approve New Membership Council Chair**
 - **Motion to approve Dr. Virginia Brown as Chair and Christy M. as Co-Chair by Susan M representing volunteer nomination committee; Approved by consensus.**
 - **Discussion & Approve Meeting Location Change to ECHO Office**
 - **New location approved Starting May**
 - **Review & Approve March 2018 Minutes**
 - **David H. Second. Minutes approved as written.**

1:20-1:35 Youth Homelessness Demonstration Program- Deeper Diversion (A. Howard)

- **Action Item: YHDP Leadership Advisory Committee Recommendation for Deeper Diversion Proposal and Next Steps**
 - **Motion by YHDP IRT (presented by Ann H.) to approve Lifeworks application for deeper diversion contingent upon their partnership with CPS, education, and juvenile justice systems.**
 - ✓ **Concern by Kim W. that if the agency is required to partner with these institutions- Specifically CPS, that if the institutions struggle, then the program will also struggle.**
 - ✓ **Susan M. speaks to those concerns: The leadership that CPS has taken during the 100-day challenge gives confidence to their participation. Conversations with AISD are promising and centered around how to effectively share data. Not a fully formed relationship with Juvenile Justice, but the motivation by JJ and their desire to be involved is promising.**
 - ✓ **Motion approved by consensus. Lifeworks staff present have recused themselves from the consensus.**

1:35-2:55 Continuum of Care Business (N. Paul)

- **FY18 NOFA Application Preparation**
 - Postpone July Meeting to July 9th to ensure quorum.
 - **2018 NOFA Rank & Review: Key Updates for Action**
 - ✓ **Performance Improvement Plan**
 - ✓ **Performance Score Exemptions**

- FY17 recommendations: i) Develop a Performance Improvement Plan and set threshold at 70%, and ii) Performance scores should not include exceptions – HUD waivers that allow some programs to score higher than others.
 - Robust conversation around recommendation ii. Example is Green Doors has a waiver that their program is not required to increase their clients’ income. It may be irrelevant due to the small number of clients being served and the high acuity clients being served. However, other PSH projects are required to increase their clients’ income and all projects are in competition with one another.
 - Another point is that the performance scores are internal and not given to HUD – making it valid information to see where a project like Green Doors would rank if not given an exception.
 - Motion to table this point so that we may review this further before making a decision.
- ✓ *Approve Renewal Minimum Performance Score Threshold*
 - Motion to approve minimum performance score threshold to 60%. Approved by consensus.
- ✓ *Approve Updated Renewal Scoring Components %*
 - Initial motion to remove agency presentation component and distribute the 10% evenly to performance and project narrative.
 - Concern that something or clarifying questions may be lost if presentation is removed. Christie M.’s experience is that presentations served a clarifying purpose.
 - Motion that IRT will host Q&A’s with each applicant. Zero points awarded. Remaining points will be evenly distributed between performance and project narratives components. Approved by consensus.
- ✓ *Approve First Time Renewal and/or New Project Scoring Components Policy*
 - Motion to have the project narrative be 100% of the project score because they may not have any demonstrated performance. Approved by consensus.
- ✓ *Approve Voluntary and Involuntary Reallocation Policy*
 - Involuntary Reallocation Policy approved with the following amendments: i) Include a transition plan be a part of the involuntary reallocation policy to ensure clients can smoothly transition to new programming, and ii) Recommend a check-in in the first quarter of the second year, rather than waiting until 18 months.
 - Voluntary reallocation approved as is.
- ✓ *Performance Improvement Plan Policy & Procedure*
 - Casey to send out PIP by Friday after CoC WG approval.
 - Consider comparative nature between a HUD Audit and PIP.
- *Annual Review Community Funding Priorities*
- *Annual Review of Membership Council Governance Charter*
 - Action Item: Approve 2018 Membership Council Governance Charter
- *2018 IRT Member Application*

2:55-3:00 Community Business (A. Howard)

- NHCD Homelessness Mapping-Josh Rudow
- Action Plan Update
- TX DOT I35 Planning Efforts
- City of Austin iTeam
- Healthcare for the Homeless Update
- Other-ECHO Staff Update

Next Meeting: May 7, 2018 1:00PM – 3:00PM; ECHO, 300 E Highland Mall Blvd, Suite 200