



HUD CoC & ESG Committee

9/5/2018 | 9:00AM-11:00AM

ECHO Training Room
300 E Highland Mall Blvd

Chair Stephanie Green
Caritas of Austin
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Minutes

9:00-9:05AM Welcome & Introductions (S. Green)

- *Action Item: Approve August Minutes*
 - *Minutes approved by consensus with no amendments*

9:05-9:30AM Continuum of Care Business S. Green)

- **Membership Council Recap**
 - MC discussed NOFA ranking strategy and algorithm for bonus funding. FEC to submit two projects, to include a smaller SSO-CE project in order to preserve the RRH project.
- **NOFA Update**
 - Recap Final Priority Ranking: Listing and Appeals process posted on ECHO Website under Coalition Information
 - On schedule with Collaborative Application and hoping to post on either 9/10 or 9/11 for public review.

9:30-10:00AM Performance Scorecards (L. Evanoff)

- **Review Q2 Performance Scorecards**
 - Concern over timing of the cutoff for the quarters on the report. As more quarters are rolled in, this is a concern and may have a negative impact on scores. Domain is scored with 12 points. Request made for to determine if report can be tailored for quarterly scorecards and include only returns related to reporting period and not 2 years.
 - *Melissa will meet with Richard and report back to group during Oct meeting.*
- **2018 Q3 Performance Scorecards DUE October 31st, 2018**
- **Scorecard Appeal Policy**
 - Committee approved the Scorecard Appeal Policy with the following revisions:
 - Appeal will not be sent directly to ECHO staff but will be submitted the CoC & ESG Committee Chair and ECHO staff. The appeal will be added to the agenda for the next committee meeting and the group will vote on the appeal with any interested parties not being able to vote.
 - Final appeal to Membership Council will remain, but most if not all appeals should be resolved amongst the CoC and ESG Committee Membership.
 - Discussed possibility of anonymous review but voted on transparency throughout the appeal process and voting on final decisions.
 - *L. Evanoff to make revisions and send to committee members via email.* Committee members to review final edits and provide comments by 9/7/18. If no comments are received, Scorecard Appeal Policy will be presented to membership council for final approval on 9/10/18.

10:00-10:25AM Workgroup Updates (M. Wheeler)

- PIT Count Workgroup
 - Team Lead Recruitment has begun

HMIS Workgroup

- **2018 AHAR Release**
 - LSA (longitudinal systems analysis) - launched Oct 1
 - Will replace the AHAR report.
 - Will work similar to AHAR - project descriptor elements.
 - Bed utilization counts are correct - MUST GO INTO HMIS to make sure this info is correct.
 - Operational start and end dates - go in and see if start date for projects are correct.
 - This information is really important for the LSA.
 - Richard has sent things out via email to make sure they know what to check.
Email Richard or submit a help desk ticket with any questions or concerns.
- **Survey - ART Bootcamp**
 - Survey monkey was sent out.
 - Overwhelming neutral feelings about how difficult reports are to run in ART.
 - Implications on the difficulty of the prompts in the amount of time it takes to run reports for SysPMs.
 - Top ranked report to focus the first training on was: 703 Employment & Income Growth Report, also the HUD CoC APR. Pro-tips will also be offered on how to find issues with data and navigate report.
 - Training will be offered quarterly.
 - Training will focus on just 1 or 2 reports and be 2 hours in length.
 - HMIS team will try to offer one of these before the end of the year.

10:25-10:50AM Other Business (S. Green/R. Rivera)

- **Homelessness Mapping**
 - Group came up with feedback about concerns - confidentiality. Asking for a user agreement that data would not be shared with anyone who could abuse the information.
 - There have not been any updates. Josh is aiming for October rollout. He took the suggestions from the COC and ESG Committee members. Significant change - there will be levels of access. Heat map will look different based on persons access level.
- **Income & Employment Update**
 - Pilot is ongoing. People participating in it.
 - Exploring the referral process strengths and weaknesses
 - Staffing failed referrals. Goodwill can look up case notes in real time.
 - Still questioning how to increase their income of those people who are currently employed.
 - Stephanie reached out to Dylan and Chis - the chairs for the Local Practice and Policy Committee.
- **Housing Choice Vouchers – Administrative Plan**
 - Changes to the criminal history look back
 - September 20th is the end of the comment period
 - Changes will be discussed and voted on during next board meeting.
 - **Stephanie Green to forward email**

10:50-11:00AM Wrap Up/Next Steps (S. Green)

Next Meeting: October 3, 2018; 9-11AM; ECHO Training Room, 300 E. Highland Mall Blvd
(Before September Membership Council)

2018 HUD Field Rep Contacts

**All Austin CoC Grantees
(except Green Doors and Lifeworks)**

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