



HUD CoC & ESG Committee

2/7/2018 | 9:30AM-11:00AM

Lifeworks South

3700 S. 1st Street, 2nd Floor Conference Room

Chair Stephanie Green
 Caritas of Austin
 sgreen@caritasofaustin.org
 512-333-4891

Present Hosie Washington (SAFE), Helen Eisert (IC), Dylan Shubitz (HACA), Kate Bennett (LW), Christa Noland (Green Doors), Elvira Lathrop (HACA), Melinda Cantu (SAFE), Marcy Stahl (Caritas), Naomi Tejero (TC), Christina Montes (TC), Lauren Katz (ASA), Kathleen Ridings (TSA), Stephanie Green (Caritas), Haggai Eshed (FS), Niki Paul, Laura Evanoff, Kathy Manganella, Casey Soberon (ECHO Staff)

Minutes

9:30-9:40AM **Welcome & Introductions** **S. Green**

9:40-9:50AM **2018 Committee Expectations** **S. Green**

- Email SG and CS with agenda items
- ESG recipients will be added to the committee
- Ensure today's sign in and include colleagues that need to be included on CoC communications.
- This year would like to remind the committee that this is part of the governing structure and SG is the voice of the committee on the Membership Council.

9:50-10:10AM **Workgroup Updates** **C. Soberon**

- **PIT Count Workgroup**
 - More volunteers than in previous years- over 560 registered, about 545 final number.
 - Final report is due to HUD in April. Sheltered report is straight forward and run in HMIS. Unsheltered report requires deduplicating surveys, mapping, about 50/50 survey to observation forms. Complete data is necessary.
 - Unsheltered Count looking down, while the sheltered count is looking up.
 - Katy to share The HUB for Ending Homelessness Facebook group
- **HMIS Workgroup**
 - Currently an extension of the PIT Count.
 - HIC is due at the same time as PIT results- Count of beds (Shelter, TH, RRH, PSH, PH)

K. Manganella

10:10-10:35AM **Performance Scorecards** **K. Manganella**

- Not started review submissions- time blocked out on Friday and Monday. Summary will be reviewed in the Membership Council and this group. Program managers will receive summaries by the end of the month.
- HUD guidance on documentation on PSH when someone falls out of housing, but the program is still serving them. Start date means program

starts working with them. Housing move-in date can only be entered once. THUS, if someone loses their housing, the client gets exited the date they lose their housing, and a NEW program entry is created the same date they lose their housing if the program is going to continue to work with them. This was true as of Oct. 1st.

- This means the first exit is a negative exit. If the person was housed before the eviction- then there is no lost housing, then there is no period of homelessness and therefore no negative (or otherwise) exit.
- Annual Assessment date changes to reflect the new program entry.
- If there are negative implications on project scorecards for timely data entry, those households will be removed for the local competition.
- Katy to email HUD's formal response.

10:35-11:00AM Continuum of Care Business

● PIP Debrief

- Materials and Webinar feedback presented to Membership Council. MC would like the automatic initiation of a PIP to reflect back on the policy, rather than vote on each case.
- Length of time to create a plan updated to 45 business days.
- MC would like updates on PIPs at quarterly performance reviews.
- Appeals process will mirror the CoC NOFA appeals process. Appeal will go directly to MC.
- For HUD findings, if the agency is able to correct it and provide documentation of correction within 30 days of the HUD Letter date.
- MC will no longer be approving the agreements – will now be up to the project (with support of TA provider) to determine whether the plan is sufficient.
- The more detailed the monthly reports are, the better informed IRT will be during the NOFA process.
- Questions presented: What role does this committee play in the PIP process? Is a PIP subcommittee needed? Concerns about the scope of the IRT and how retroactive data plays into this process.
- Policy states that involuntary reallocation occurs after 2 years of documented egregious issues. This has always been in place – not new because of a PIP process.
- Revisions will be made, and document will be air tight and streamlined in hopefully 2 weeks.
- Start date when you receive the notification memo.
- The IRT recommendations for performance improvement from the FY17 NOFA, while not a PIP, should still be taken seriously. Recommended that PIP implementation is not retroactive if improvements were suggested in the previous NOFA. There could be a lookback for deobligated funds (10% or \$50K) or HUD finding/monitoring.
- Can consider putting spending progress in quarterly reports or some sort of halfway point – may be difficult with cyclical payments like utilities/maintenance or multiple funding streams that are reconciled at the end of a grant cycle.
- Put this committee's role in PIP process on next month's agenda.

● Review of Committee Timeline

- No updates on FY18 NOFA release date.

● Review GIW Procedures

- Review of HUD Summary on GIW process – no updated guidance for FY18 just yet.

L. Evanoff

N. Paul

- Will have the opportunity to draw down your GIW and submit a change form if necessary.
- Start working with the field office NOW if there are any budget changes.
- **YHDP RFP applications due Feb. 23rd**
- **Discuss CoC NOFA Consultant Needs**
 - Discussion around whether a consultant is needed for the FY18 NOFA. Pros and cons – a consultant costs money (shared cost among grant recipients), but it also provides an outside voice during the IRT process.
 - Some agencies did not budget for it, because they were under the impression that it was already decided that there would not be a consultant this year.
 - Suggest a bid for a consultant because Sam has been the consultant for many years and some of the objectivity may have been lost.
 - Potential to revise contract to reflect the minimal amount of support needed – review final application and support IRT process.
 - Niki will follow up if there is a fiscal impact.
 - FY17 NOFA – possibility of a second funding announcement in the Spring.

Next Meeting: March 7, 2018 9:30AM-11:00AM; Lifeworks South, 3700 S. 1st Street

2018 HUD Field Rep Contacts

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