



Membership Council – Minutes
 Wednesday, August 10, 2016
 10:00-11:30AM

LifeWorks-East Multi-Purpose Room

Chair: Stephanie Hayden, City of Austin HHSD Co-Chair: Mandy De Mayo, Housing Works
 Attendance: Sam Woollard (Consultant); Katy Manganella; Niki Paul; Becky Casey; Preston Petty; Ann Howard (ECHO Staff); Julie Spann (SAFE Alliance); Sandy Coe Simmons (CCC); Irit Umani (Trinity Center); Hosie Washington (SAFE Alliance); Patrick Howard (HATC); Lori Frasco (Caritas); Sandra Chavez (AIDS Services of Austin); Mitchell Gibbs (Front Steps); Jo Kathryn Quinn (Caritas); Vella Karman (City HHS); Christy Moffett (County HHS); Lauren Avioli (NHCD); Ann Denton (ECHO Board); Michelle Wilkinson (Easter Seals); Stephanie Hayden (City HHS); Terri Sabella (CommUnity Care); Susan McDowell (LifeWorks)

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| 10:00-10:05 | Welcome and Introductions | Stephanie Hayden, Chair |
| 10:05-10:10 | Approval of July Minutes | Stephanie Hayden, Chair |
| | <ul style="list-style-type: none"> • Motion to approve minutes by Irit Umani. Second by Ann Denton. Approved by all. 14-0. | |
| 10:10-11:00 | Continuum of Care Business | ECHO Staff and WG Chair |
| | <ul style="list-style-type: none"> • Announcements: <ul style="list-style-type: none"> ○ USICH Designation and approval of benchmarks and criteria for effectively ending Veteran homelessness for Austin/Travis County <ul style="list-style-type: none"> ▪ Public press release to come ○ A Way Home America-100 Day Rapid Results to End Youth Homelessness <ul style="list-style-type: none"> ▪ Leadership Design Session-August 17, 2016 <ul style="list-style-type: none"> • LifeWorks and ECHO spearheading and inviting a wide array of stakeholders to the table ▪ 100 Day Challenge Launch-Austin Hosting September 7&8th <ul style="list-style-type: none"> • Hosting roughly 70 people from Cleveland, LA, and leadership/stakeholders from A Way Home America and Rapid Results Institute • 100 days to focus on one goal related to ending youth homelessness • Working to plan roundtable/Q&A with HUD officials visiting Austin and Membership Council; goal to maximize time with HUD leadership and ask questions about USICH <ul style="list-style-type: none"> ▪ Austin, LA and Cleveland are the 3 participating communities • FY2016 TX-503 FY16 HUD CoC NOFA-Due September 14th, 2016 <ul style="list-style-type: none"> ○ General Updates: <ul style="list-style-type: none"> ▪ Collaborative Application Deadline is September 14th | |

- All applications submitted last Friday, August 5th
 - Project Applications submitted on Friday, August 5th
 - Appeals Process updated on ECHO website
 - Much more thorough instructions from HUD on expectations
 - Project Ranking and Rating Process updated on ECHO website
- Review and Approve FY2016 Project Priority Ranking for Collaborative Application
 - Motion to approve by Irit Umani. Second by Michelle Wilkinson. 8-0.
 - 8 Recusals (Mitchell Gibbs, Julia Spann, Lori Frasco, Jo Kathryn Quinn, Hosie Washington, Ann Denton, Patrick Howard, Sandra Chavez)
- Approve vetted written standard updates to CoC Policies and Procedures-Sandra C.
 - Motion to approve with amendments made to document by Ann Denton. Second by Vella Karman. Approved by all. 17-0.
 - Add notation that these are required processes for HUD-funded programs and recommended for all other programs
 - Add note that this is a working document.
 - RRH, TH, and PSH, Written Standards:
 - More guidance on definition of bridging clients from RRH to PSH and define workflow
 - Agreed overall standards are aligned with HUD's preferences
 - CA Written Standards (comments from Housing WG):
 - Goal: disperse Housing Navigation role to individual programs/shelters rather than every client going through ECHO for navigation assistance (clients having ID's prior to entering a program shelter)
 - Concern with where funds will come from and program capacity
 - Katy to suggest adding some kind of real-time chat with Bowman to prevent multiple programs for looking to pull the same client
 - Establish if ECHO will be continuing all the work on the HMIS end or if agencies will need to pull clients themselves
 - Begin using Slack or similar chat platform to streamline communication between programs/more real-time
 - Suggestion: Adopt written draft standards (working document) as written with an understanding that it is a working document and will be reviewed on an annual basis to ensure it aligns with the evidence based practice.
 - MC Concerns:

- Concern with aligning completely with HUD guidelines and causing an inability to be flexible with unique client situations
- Review CoC Quarterly Performance Scorecard Summary-Katy M
 - Strengths are remaining strong areas and weaknesses are remaining areas of improvement
 - Strengths:
 - Performance rated high on data completeness, timeliness of APR submission, bed utilization rates, entries through CA, and in general, Housing First practices.
 - Areas of improvement:
 - System performance measures – specifically income growth for stayers
 - Timely Annual Assessments/data entry
 - HF Criteria – Criminal Records
 - Income growth and Annual Assessments directly tied – if programs are not completing the Annual Assessments, there will be no measure of income growth
 - Are programs doing what they need to be doing to increase scorecards for the next year?
 - Performance scorecards will show gradual process and will not jump overnight
 - ECHO can alter performance cards if metrics are unattainable for certain programs
 - System performance measures are compared only with our past measures – not other CoC measures

11:00-11:30

Advocacy and Community Engagement

Ann Howard, Staff

- Update on ECHO feasibility of using surplus federal courthouse
 - Thoughts of being able to use courthouse for (possibly 40-50) apartments for the same price as Foundation Communities
 - Ideas and suggestions are welcome
- City Budget and Housing Plan
 - Working with OneVoice and City Council trying to increase budget for Health and Human Services
- Suggestion from MPT Tovo to focus more on bigger picture of homelessness in Austin
 - Suggestion to expand MC meeting to include more discussion and brainstorming on community issues; Need to ensure this extra time is utilized efficiently and effectively
 - Currently, very HUD-focused in every meeting; preventing MC from discussing certain issues
 - Include more folks from a business background and from church communities
- Possible launch of Austin Housing Fund, a risk mitigation fund for property owners
 - Idea to create another fund, available to all sub-populations after success with Veterans Initiative

- Concern with creating separate fund; Could create judgement and criticism to populations needing to use the fund more often for negative reasons
 - Suggestion to have one large fund for all sub-populations to prevent discrimination
- Pay for Success
 - Still working collaboratively and discussing how to be the end-payers on this project
 - Goal to bring 250 new PSH units to the table-PFS Grant would cover 5 years of supportive services
 - Target population: Most vulnerable clients with frequent use of criminal justice and healthcare systems

11:30 AM ADJOURN

Stephanie Hayden, Chair

Next Scheduled Membership Council Meeting: September 14, 2016 LifeWorks East, Multipurpose Room