



CoC Work Group – Agenda
Wed. November 2, at 9:30AM-11:00
LifeWorks
3700 S. 1st Street, 2nd Floor Conference Room
Chair: Hosie Washington, SafeAlliance

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|-------------|--|---------------------------|
| 9:30-9:35 | WELCOME AND INTRODUCTION | Hosie Washington (Chair) |
| 9:35-10:20 | <p>General Updates</p> <ul style="list-style-type: none"> • Youth Count parallel with adult count during the PIT to set baseline for future performance. Separate groups focused solely on youth. Using best practices from VOYC with youth participants. • Looking for new members on the PIT Committee. Sending out email invites. • Membership council slate to be approved at fall meeting. Please RSVP if you have not already. Needing to fill a seat of person with lived experienced of homelessness. Will be posted on echo website and via email. <ul style="list-style-type: none"> • 2016 ECHO Workgroup Updates <ul style="list-style-type: none"> ○ PIT Committee-Katy M/Casey Cork <ul style="list-style-type: none"> ▪ Team Lead Kick Off ▪ Volunteer Recruitment- general volunteer recruitment started yesterday. No change in methodology so we are pushing for 600 and expecting 500. ▪ Sheltered count- will need staff on hand if CWS night. Would need about 15 service point using to handle data entry at the arch. Will be updating the shelter guidance to help prepare. ▪ Training is online module and in development currently. Goal is to have it finished by first week of December and sent to volunteers before the end of December. Offering in person training once per week in January for those who cannot access the online module or want to ask questions face to face. ○ HMIS Committee-Katy M. <ul style="list-style-type: none"> ▪ AHAR Update- Turned in at the end of each year. Emergency shelter, transitional housing and PSH bed coverage and data quality. All need to be accepted. Working with the VA to ensure all GPD data is entered to get approval I transitional housing. Can expect calls emails about data completeness as it appears HUD is getting more particular. ▪ Ethics Refresher Training- Online again this year. Should be expected to come out in December. | Niki Paul/Katy Manganella |
| 10:20-11:00 | <p>HUD Continuum of Care</p> <ul style="list-style-type: none"> ○ Reminders: <ul style="list-style-type: none"> ○ HUD FY14 Extended APR due 11/30/16- If you consolidated your grants, you may find technical issues. | Niki P. /Katy M. |

- HUD Equal Access Training Options- Registration is open through HUD Exchange.
- NAEH-Family and Youth Conference Registration-Feb 18th-19th – Hosted in Houston this year.
- Performance Score Card Updates
 - Quarterly Scorecard were due 10/31/16- Feedback: A little confusing on APR question since not everyone's is due quarterly (indicate most recent). HMIS department will develop some form of communication/tracking to make sure that programs needing to turn in APR's are reminded. Niki to email Katy the grant timeline of all programs needing APR.
 - Consolidated clients from prior to CA were not counted toward that score. Can be pulled out, but make of exclusions.
 - Income growth for project stayers is really low. Considering lowering that target to make it more attainable. Revisions would be discussed in CoC and Membership Council. Annual assessments are also low in numbers- as they get completed, income may also increase.
 - For merged programs with merged data, there may be a decrease in total points on scorecard to reflect merge date.
 - How to handle late and partial submissions: How to handle programs that are submitting scorecards late.
 - Discussion: Could affect IRT rather than actual scorecard. Could be a metric of data completeness.
- HUD FY15 Start Up Training Debrief
 - Group reviewed top ten internal wellness checks.
 - Utility Assistance for Zero Income Participants for PH-Rental Assistance Programs- Gap in this policy for zero income folks where program is paying in full, but it is not a HUD allowance to pay for utilities in a rental assistance program with CoC funds. Does not apply for all bills paid units. HUD response was to use leverage and stay within the guidelines. Sandra to send a link to Niki on 2016 tool to calculate expenses.
 - Consider a common communication source/letter to inform clients of this immediate change. Liz to sent out draft letter.
 - Consider standardized utility allowance calculator across CoC. Follow up with David Rios on most current tool.
 - Next step is take this issue to membership council ad determine how many clients (and partnership properties) are going to be impacted by this change.
 - Providing services post exit- Only applies to transitional housing. You can use resources to provide support during transition into permanent housing (up to 6 months). RRH can provide case management after financial assistance is exhausted (up to 6 months).

NEXT MEETING: December 7, 2016 9:30-11am, LifeWorks, 3700 S. 1st Street