



CoC Work Group – Minutes
Wed. April 5, 2017 at 9:30AM-11:00
LifeWorks
3700 S. 1st Street, 2nd Floor Conference Room
Chair: Liz Baker, Integral Care

Present: Dylan Shubitz (HACA), Sandra Chavez (ASA), Jim Ward (Caritas), Kate Bennett (LifeWorks), Stephanie Green (Caritas), Helen Eisert (Integral Care), Hosie Washington (SAFE), Lauren Katz (ASA), Elvira Lathrop (HACA), Darlynn Cardona-Beiler (Integral Care), Naomi Tejero (HATC), Greg McCormack (Front Steps), Rick Rivera (TSA), Haggai Eshed (Front Steps), Caitlin Bond (Green Doors), Katy Manganella, Niki Paul, Casey Cork (ECHO Staff)

- 9:30-9:35 WELCOME AND INTRODUCTION Liz Baker, Chair
- 9:35-10:20 General Updates Staff
- Workgroup Updates
 - PIT Committee- Casey Cork
 - Developed calendar for the year to drive work.
 - Working on finalizing PIT Count Report
 - Sheltered count is finalized. Unsheltered count is being extrapolated for subpopulations. TA from Ben King.
 - Complete data in HMIS assist greatly in determining the accuracy of the extrapolation.
 - HMIS Committee- Katy Manganella
 - Identified the need for additional training on uploading ROI's to Service Point. Education materials submitted via this week.
 - PIT/HIC/System Performance Measures Update- Katy Manganella
 - System Performance- length of time looks like it's increased due to longer shelter stay by Veteran's during the Veteran preference period.
 - HIC- ready to be sent to programs/meetings for final approval. Otherwise ready to be sent out. Due to HUD by end of April.
- 10:20-11:00 HUD Continuum of Care Staff
- Quarterly Performance Score Card Summary
 - Brought to the membership council, better practices for clear and transparent process around where programs stand compared to the rest of the continuum. As it is now, program performance is anonymous, but it is causing surprises for programs during the NOFA process. Membership wanted this CoC group to decide whether those scores should be transparent.
 - While each program should know their score, this would provide transparency for the membership council, as well.
 - Sam Woollard shared the HUD advice given- performance focused and transparent in the process. They will continue the allocation and tier process. Communities will need to rank our programs and look at continuous improvement. The reality is that at least one program will have to be ranked in Tier II.
 - Thoughts and concerns:
 - Does support or TA come for programs that are struggling or behind in performance?
 - CoC Workgroup and be that agent that provides support to struggling programs. Can be a formal practice of the workgroup.
 - Are there other ways to share information without names/identifiers?
 - MC did ask for project type to be shared.
 - MC would be able to fight for local funds if transparency is provided around lower performing projects.
 - Fear that if looking at score alone, programs will be devalued.

2017 HUD Field Rep Contact

Valicia Cisneros – valicia.a.cisneros@hud.gov 210-475-6800, ext 2297

Austin's Green Doors and Lifeworks

Valerie Reed-Sweed – valerie.m.reed-sweed@hud.gov 210-475-6800, ext 2217

All Austin CoC grantees, except Green Doors and Lifeworks

- There are opportunities for narrative to share nuances of a program.
 - Speaks a lot to the use of HMIS and the accuracy of data entered.
 - Even the lowest performing programs have a 90% permanent housing rate- a fear of public “shaming” could be elevated, knowing that no program is performing “poorly”.
 - Can a program look back to review progress over time?
 - Yes. And ECHO is looking to hire a CoC monitoring and Technical Assistance Manager to help monitor that progress and provide support.
 - What do next steps look like to support programs that need TA?
 - New position would provide that, as well as, be brought to this group to arrange “peer TA”.
 - Formalize by putting on regular agenda. When submitting scorecards, also submit TA related questions to be addressed per program and as a group.
 - Full transparency approved by consensus to be used in quarterly scorecards going forward.
- SAGE APR Repository System
 - New reporting system for APR- Using Sage rather than ESNAPS.
 - Katy sent out information recently on this change- please register the user/s.
 - Sagehmis.info
 - Report is a CSV that cannot be edited. Once pulled from HMIS, the report gets uploaded into Sage. Verifying the importance of data entry/quality.
 - APR available on Thursday.
 - If you receive a validation error, please inform ECHO as it is most likely an issue that Mediware has to fix.
 - Question as to how to pull in financials- manually enter the total of expenditures into Sage.
- Housing First Threshold Criteria
 - Did not meet this threshold last NOFA.
 - This is a practice that HUD is affirming.
 - Proposing to include HF measure if desiring to renewing or add a new program.
 - Four Components: Cannot screen out or exit for criminal bx- unless project based and cannot serve RSO, Sobriety, Income, or Hx of DV.
 - Unclear as to whether the HACA restriction on drug charges is an exception to HF criteria.
 - Be mindful that this is for the FY17 contract- programs would have a year to adjust policies.
 - Programs would like to have time to evaluate their current policies and practices. Vote can be conducted by email to include this as a threshold for MC to vote on in May- in time for NOFA release in June.
- Other NOFA
 - Renewal apps out the first part of May and mirror the applications to the 2016 ESNAPS application.
 - MC reviewed system performance measures- comparing last year to this year, seeing some improvement.
 - Please review HIC thoroughly so that we are accurate in that report.
 - Inventory worksheet will be out soon- also make accuracy a priority.
 - MC has two seats for youth leaders.

NEXT MEETING: May 3rd, 2017 9:30-11am, LifeWorks, 3700 S. 1st Street

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Dear eLOCCS users,

I believe I am starting to sound like a broken record about NOT SHARING USER IDS AND PASSWORDS!!

Last year we had a telephone conference to alert you to new Department of Homeland Security monitoring of HUD's financial systems. Because of increased security against hacking and misuse, the daily monitoring by the Department of Homeland Security of User IDs and Passwords as persons sign in to use our systems, has brought to the attention of HUD's Chief Financial Officer cases of misuse. Once detected, the User's ID is locked and eLOCCS cannot be accessed. We have been notified of recent cases of users that have either been locked from the system or banned from accessing any federal financial systems.

As we previously indicated, actions violating any of the prescribed Rules of Behavior for eLOCCS will result in immediate termination of your access to the system and can result in further disciplinary action as prescribed by the Office of the Inspector General, within the Department of Housing and Urban Development.

As a reminder, you are to insure the confidentiality of log-in passwords and **sharing of IDs and Passwords is prohibited**. All organizations should have policies and procedures that are enforced to insure IT security regarding all computers and uses of federal financial systems.

Should you have any questions please contact your CPD Rep.

Elva F. Garcia, Director

Office of Community Planning and Development
HUD -San Antonio
H.F. Garcia Federal Bldg/US Courthouse
615 E. Houston Street, Suite 347
San Antonio, TX 78205
Office: 210-475-6800, ext. 2295



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